

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, JULY 19, 2017, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; BENJAMIN W. EMERSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:30 p.m.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.1: Discussion regarding personnel matters.

Ayes: Jones, Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

- only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Harrison: Aye
Mr. Jones: Aye
Mr. Tyler: Aye
Mrs. Zubrod: Aye
Mrs. Harris: Aye

Re: Call to Order – 7:30 p.m.

Chair Harris called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Jones gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda with the following additions:

Add under Presentations

Matthew Becker, Outreach Director for Congressman Thomas A. Garrett, Jr.

Add under Department/Agency Presentations

Heat Advisory - Buddy Hyde, Emergency Services Coordinator

Add under New Business

Personnel

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Approval of Minutes

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board approved the minutes of the June 6, 2017, joint Board of Supervisors and Industrial Development Authority meeting and the June 21, 2017, regular meeting.

Ayes: Harrison, Jones, Zubrod, Harris; Nays: Tyler

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Primary mowing is completed. Secondary mowing ongoing.
- Patching potholes as needed.
- Cut brush/limbs on various secondary routes.
- Machined shoulders on various routes.
- Machining National Highway System (NHS) roadways and hauling stone as needed.
- Performed routine maintenance and litter patrol on various routes.

Mr. Johnson reported on the following projects:

- I-85 North Bound Lane and South Bound Lane Preventative Bridge Maintenance Project over CSX Railroad – Major progress has been made over the last several weeks. Project will be completed by late summer 2017.
- Route 58 East Bound Lane Bridge over Great Creek – Project should be completed and the lane closure removed by Friday, July 28, 2017.
- Revenue Sharing Project Route 642 Zero Road – Work has begun. Weather permitted, project should be completed before winter.
- Revenue Sharing Project Route 732 Lloyd's Run Place – The FY18 application was not approved for funding. The number of applications received exceeded the available funding and only applications for existing revenue sharing construction projects were funded this year. The next request for applications will be for a two-year cycle (FY19 and FY20). The recommendation is to apply again for funding.

Addition and Abandonments – Bridge and Approaches over Sturgeon Creek State Route 712

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board adopted the following resolution:

WHEREAS, the Virginia Department of Transportation has completed project 0712-012-710, C-501, B639, and

WHEREAS, the project sketch and VDOT Form(s) AM4.3, attached and incorporated herein as part of this resolution, define adjustments required in the secondary system of state highways as a result of construction, and

WHEREAS, certain segments identified on the incorporated Form AM4.3 appear to no longer serve public convenience and should be abandoned as a part of the secondary system of state highways, and

WHEREAS, certain segments identified on the incorporated Form AM4.3 are ready to be accepted into the secondary system of state highways, and

NOW THEREFORE, BE IT RESOLVED, this board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached Form AM4.3 and project sketch as a part of the secondary system of state highways, pursuant to §33.2-912, *Code of Virginia*, and

BE IT FURTHER RESOLVED, this board hereby requests the Virginia Department of Transportation to add the segments identified on the incorporated Form AM4.3 and project sketch to the secondary system of state highways, pursuant to, §33.2-705, *Code of Virginia*, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Speed Study – State Route 903

Mr. Johnson stated that the Traffic Engineering Division will conduct a speed study on Route 903 and make recommendations. The study details will include the following:

- Speed data
- Road characteristics
- Roadside development and environment
- Parking practices

- Pedestrian activity and reported crash experience

Mr. Johnson stated that Mecklenburg County also requested a study for their corridor of Route 903 at their July 10, 2017, meeting. VDOT will take a regional approach to the study.

Upon a motion made by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board requested VDOT to conduct a speed study for Route 903.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Brunswick County Public Schools Monthly Report

Mrs. Dora Wynn, Superintendent of Brunswick County Public Schools, introduced Mr. Darrell Owens, new Director of Finance.

Ms. Wynn presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

Re: Presentations

Matthew Becker - Congressman Thomas A. Garrett, Jr.

Mr. Matthew Becker, Outreach Director for Congressman Thomas A. Garrett, Jr., introduced himself to the Board of Supervisors and provided an overview of office staff's roles and responsibilities.

Re: Department/Agency Presentations

Heat Advisory

Mr. Buddy Hyde, Emergency Services Coordinator, stated that the region will be under a heat advisory starting Thursday through Sunday. Heat indices will range from

103° to 108°. Mr. Hyde stated that this would be the longest streak of consecutive days of 100° of higher since August 29 through September 2, 1950.

Mr. Hyde recommends limiting outdoor activity during the heat period and advises citizens to stock up on water, ice and sports drinks that contain electrolytes.

Re: Citizens Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Tracie Seward – Introduced herself as a new member of the Brunswick County Industrial Development Authority (IDA) representing the Sturgeon Election District and the newly elected chair of the IDA. She indicated that she looks forward to working with her colleagues and members of the Board of Supervisors to move economic development forward.
- Ray Sawyer – Expressed concern about data reported by the IDA for attracting businesses to Brunswick County.

Re: Consent Calendar of Reports

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority, June 13, 2017, meeting minutes
- IDA Executive Director’s Report, July 11, 2017
- Roanoke River Service Authority, May 23, 2017, meeting minutes

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director’s Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated July 1, 2017, FY18, in the amount of \$323,819.07
- System checks dated July 13, 2017, FY17, in the amount of \$239,141.63
- System checks dated July 14, 2017, FY17, in the amount of \$1,620.00
- System checks dated July 19, 2017, FY18, in the amount of \$1,281,666.01

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved disbursements in the amount of \$1,846,246.71, as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Resolution to Cover Fire & EMS Volunteers for Workers Comp

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the board adopted the following resolution:

BE IT RESOLVED: that the volunteer members of the fire departments and rescue squads of Brunswick County are hereby authorized to be included as employees for the purposes of the Workers' Compensation Act of the Commonwealth of Virginia and are entitled to coverage provided under said act.

Funds are included in the Emergency Services Advisory Board budget to cover associated costs.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Planning Director's Report

Schedule Public Hearing: Rezoning Case #17-012 – Submitted by James Hodges, to rezone subject properties from Agricultural (A-1) to Residential, Limited, (R-1) Zoning District

Mr. George E. Morrison, III, Director of Planning, stated that the applicant is requesting approval to rezone the subject properties from Agricultural (A-1) to Residential, Limited, (R-1), to develop a thirty-eight (38) lot subdivision. The subject property is located on the north side of Hendricks Mill Road (State Route 903), approximately 30 feet from the intersection of Poplar Creek Road (a private drive) and Hendricks Mill Road, in the Meherrin Magisterial District. The Planning Commission conducted a public hearing on this request at their July 11, 2017, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to

recommend approval of Rezoning Case #17-012 and request the Board of Supervisors to schedule a public hearing for the August 16, 2017, regular meeting.

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board authorized the advertisement of a public hearing on Rezoning Case #17-012 for the regular August 16, 2017, meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: County Administrator's Report

Brunswick County 300th Anniversary

Dr. Charlette T. Woolridge, County Administrator, stated that Brunswick County was founded in 1720 and the 300th anniversary will be coming up in the year 2020. A committee will be established to commemorate the anniversary. Board members are asked to appoint a representative from their election district with tourism, historical and cultural interests to serve on the committee.

Broadband

Dr. Woolridge stated that Virginia's Growth Alliance met with representatives from the Center for Innovative Technology (CIT) Broadband to discuss broadband needs in Southside Virginia.

CIT is the only resource in the Commonwealth that offers a "holistic" supply and demand approach to solving the broadband equation. The current mission of CIT's Broadband Program is to "accelerate the socio-economic growth of Virginia's rural and underserved areas through the application and use of broadband telecommunications."

The CIT Broadband team has the knowledge, experience, methodology and tools to perform a comprehensive assessment of existing services, assets and infrastructure to

guide the development of a strategic broadband plan for communities. CIT's team leverages the Commonwealth's proven Broadband Toolkit methodology in concert with Virginia's broadband mapping data and broadband deployment planning tools to:

- Identify gaps in broadband service
- Identify key vertical assets that could address the un-/under-served areas
- Provide funding options for new infrastructure
- Define strategies for partnering with incumbent providers and
- Document methods for addressing broadband awareness and adoption to improve utilization for all citizens.

There is no cost to the County for CIT services.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board authorized the County Administrator to request CIT Broadband to conduct a comprehensive broadband needs assessment for Brunswick County.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Old Business

Emergency Communication System Update

Supervisor Zubrod stated that the Emergency Communication System Committee will meet next week to review the draft RFP to procure the emergency communication system.

Re: New Business

Personnel – Landfill Inspector

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board appointed George Stokes to Landfill Inspector, with a start date of August 1, 2017.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Appointments

Brunswick County Industrial Development Authority

This matter was continued.

Brunswick County Litter Control Council

This matter was continued.

Brunswick County Planning Commission

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board appointed Justin Steffey to the Brunswick County Planning Commission to fill an unexpired term representing the Meherrin Election District.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Southside Central Workforce Development Board

This matter was continued.

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board adjourned.

Hon. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk