

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, MAY 17, 2017, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:00 p.m.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.3: Discussion regarding real property for public use.

Ayes: Jones, Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

- only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Harrison: Aye
Mr. Jones: Aye
Mr. Tyler: Aye
Mrs. Zubrod: Aye
Mrs. Harris: Aye

Re: Call to Order – 7:30 p.m.

Chair Harris called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Supervisor Harrison gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda with the following addition:

Add under Old Business
IDA Funding

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Public Hearings

FY18 Brunswick County General Fund and Capital Improvement Projects Budget

The Chair opened the public hearing. The following citizens spoke:

- Chuck King with Gasburg Volunteer Fire Department – Spoke in favor of the proposed budget.
- Vincent Powell with Dolphin Fire Department – Spoke in favor of the proposed budget.

- Buddy Hyde, Emergency Services Coordinator – Spoke in favor of the proposed budget.
- Keith King, Chief, Ebony Volunteer Fire Department – Spoke in favor of the proposed budget.
- Debbie Burkett, Director of Social Services – Spoke in favor of the proposed budget.

Re: Approval of Minutes

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and carried, the Board approved the following minutes of the April 19, 2017, meeting.

Ayes: Harrison, Jones, Zubrod, Harris; Nays: Tyler

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Patching potholes for surface treatment schedule.
- Sewer Jet cleaning various pipes.
- Machining National Highway System (NHS) roadways and hauling stone as needed.
- Cut brush/limbs on various secondary routes.
- Performed routine maintenance and litter patrol on various routes.

Mr. Johnson reported on the following projects:

- I-85 North Bound Lane and South Bound Lane Preventative Bridge Maintenance Project over CSX Railroad - The traffic switch for the south bound lane was completed on May 3, 2017. The Schedule Impact Analysis indicates the total project will be completed by summer 2017.
- Route 58 East Bound Lane Bridge over Great Creek - The left lane is closed. The work will be performed using alternating lane closures. The project should be complete by end of July 2017.
- Report on Iron Bridge Road (State Route 715) - The rehab project is not complete at this time. Additional survey and field work had to be performed, thereby delaying the final report.

- County's Safety and Operational Improvement Fund - Improvements to Halifax Road will be covered by the regular maintenance funding allocation. The County's Safety and Operational Improvement Fund can be used for sidewalk concrete repairs/improvements from Brunswick High School into Town of Lawrenceville. VDOT staff will evaluate the aforementioned section of the sidewalk and determine what repairs are needed and cost to make the repairs. VDOT is further investigating other funding sources for sidewalks to be installed. Safe Routes to School Program and Transportation Alternatives Set Aside infrastructure grants are possible funding sources.
- Route 58 East Bound Lane Ramp to Route 46. Traffic Engineering study completed in May 2014 and at that time the intersection did not warrant a traffic signal. Another study has been requested Mrs. Harris to ensure safety of citizens traveling at that intersection.

Re: Brunswick County Public Schools Monthly Report

Mr. Richard Rush, Director of Business Operations, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

FY18 Brunswick County Public School Budget Approval

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board approved the FY18 Brunswick County Public School Budget as advertised.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Citizens Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. No citizens spoke.

Re: Consent Calendar of Reports

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously

carried, the Board acknowledged receipt of the following report:

- Roanoke River Service Authority, March 28, 2017, meeting minutes

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated May 9, 2017, FY17, in the amount of \$68,573.37
- System checks dated May 17, 2017, FY17, in the amount of \$274,739.00
- System checks dated May 18, 2017, FY17, in the amount of \$1,890.00
- System checks dated May 18, 2017, FY17, in the amount of \$22,229.22

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$367,431.59, as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Requests for Tax Exemption

Mrs. Reekes stated that a request had been received from Solomon's Promise, Inc. and The Improvement Association for exemption from real estate taxation on properties owned and operated by these organizations. Each organization operates in accordance with the IRS exemption requirements - 501(c)(3) organization. Mrs. Reekes reported that the Finance Committee met and has recommended denial of the request due to the financial impact to the County and its citizens. Further, the Finance Committee recommends consideration of the tax exemption for the elderly be discussed during next year's budget process.

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board accepted the recommendation from the Finance Committee to deny the

requests due to the financial impact to the County and its citizens and to consider the tax exemption for the elderly during next year's budget process.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Planning Director's Report

Schedule Public Hearing: Conditional Use Planned Development Case #17-006, Submitted by Patricia and Edward Crowling, to construct, operate and maintain a wedding and event venue in the Agricultural (A-1) Zoning District

Mr. George E. Morrison, III, Director of Planning, stated that the applicant is requesting approval of a conditional use planned development to construct, operate and maintain a wedding and event venue in the Agricultural (A-1) Zoning District. The subject property is located on the west side of Robinson Ferry Road (State Route 644), approximately 70 feet south of the intersection of Huckstep Road (State Route 663) and Robinson Ferry Road, in the Meherrin Magisterial District. The Planning Commission conducted a public hearing on this request at their May 9, 2017, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of Conditional Use Planned Development Case #17-006 and request the Board of Supervisors to schedule a public hearing for the June 21, 2017, regular meeting.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board authorized the advertisement of a public hearing on Conditional Use Planned Development Case #17-006 for the regular June meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Special Entertainment Permit – Lawrenceville Volunteer Fire Department – Corn Hole Tournament

Mr. Morrison stated that Lawrenceville Volunteer Fire Department is requesting approval of a special entertainment permit in accordance with the Brunswick County Outdoor Musical/Entertainment Festivals Ordinance for the 4th Annual Corn Hole Tournament scheduled for Saturday, June 3, 2017, at Lawrenceville-Brunswick Municipal Airport. The applicant has provided an event narrative to outline the activities of the proposed event. Further, the applicant requests to waive the following ordinance requirements:

- Waiver of performance bond and tax
- Waiver of application fee

Upon a motion of Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board approved the Special Entertainment Permit for the 4th Annual Corn Hole Tournament on Saturday, June 3, 2017, as requested by the Lawrenceville Volunteer Fire Department.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Alvis Road Project – Pre-Contract Activities

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following documents for the Alvis Road Project:

- Fair Housing Certification
- Non-Discrimination Policy
- Residential Anti-Displacement and Relocation Assistance Plan Certification
- Section 3 Business and Employment Plan
- Section 504 Grievance Procedure

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Old Business

Emergency Communication System Update

Supervisor Zubrod stated that the Emergency Communication System Committee is working on the development of the RFP to procure services.

IDA Funding

Supervisor Tyler stated that he was concerned and disappointed about the decision made at the Board's meeting on April 19, 2017, to remove funding from the FY18 Budget for the IDA. He stated that the removal of funding from the IDA was never discussed at any budget work session and impacts the IDA's ability to operate. Supervisor Tyler requested the Board to restore the IDA's funding. No action was taken.

Re: Appointments

Brunswick County Industrial Development Authority

Upon a motion by Mr. Harrison, seconded by Mr. Tyler, and unanimously carried, the Board appointed Tracie Seward to the Industrial Development Authority to serve a four year term representing the Sturgeon Election District.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board appointed William "Bill" Hudson to the Industrial Development Authority to serve a four year term representing the Totaro Election District.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Brunswick County Litter Control Council

This matter was continued.

Roanoke River Service Authority

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board reappointed Elizabeth Burns to the Roanoke River Service Authority to serve a three year term.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Southside Community Services Board of Directors

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board reappointed Peggy Smith to the Southside Community Services Board of Directors to serve a three year term.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Southside Virginia Education Center Board of Directors

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board reappointed Supervisor Bernard L. Jones, Sr., to the Southside Virginia Education Center Board of Directors to serve a four year term.

Southside Workforce Development Board

This matter was continued.

Re: Adjourn

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board adjourned.

Hon. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk