

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, DECEMBER 14, 2011, IN THE AUDITORIUM OF THE COUNTY GOVERNMENT BUILDING

PRESENT: BERNARD L. JONES, SR., CHAIRMAN; MARC L. FINNEY, VICE-CHAIRMAN; ROBERT H. CONNER, BARBARA JARRETT DRUMMOND, WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR; TAMMY W. NEWCOMB, DEPUTY CLERK

Re: Closed Meeting

Upon motion of Mr. Finney, seconded by Mr. Tyler, and unanimously carried, the Board went into closed meeting to discuss the following matter:

2.2-3711.A.7

Discussion regarding a specific legal matter requiring the provision of legal advice, to-wit:

- Contract

MOTION TO RECONVENE IN OPEN MEETING

Upon motion of Mr. Finney, seconded by Mr. Conner, and unanimously carried, the Board reconvened in Open Meeting.

CERTIFICATION OF CLOSED MEETING DISCUSSION

WHEREAS, the Board of Supervisors of Brunswick County, Virginia ("Board"), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: Regular Meeting at 7:00 p.m.

Chairman Jones called the regular meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Supervisor Finney gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon motion of Ms. Drummond, seconded by Mr. Tyler, and unanimously carried, the Board approved the agenda with the following changes:

Add under Department/Agency Presentations

- Brunswick County/Lake Gaston Tourism Association - Grant Award

Add under New Business

- Brunswick Rescue Squad Audit

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: Approval of Minutes

Upon motion of Mr. Tyler, seconded by Mr. Conner, and unanimously carried, the Board approved the minutes of the November 16, 2011, regular meeting as recorded.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None

Re: Virginia Department of Transportation

There was no report.

Supervisor Conner requested that the County Administrator contact Virginia Department of Transportation to inquire about the closure of Springbank Road in the Meherrin District and provide a report to the Board of Supervisors.

Re: Special Presentations

The Honorable Marc L. Finney

Mr. Finney was honored for his service as a member of the Board of Supervisors. The Brunswick County Board of Supervisors, a representative from the Brunswick County/Lake Gaston Tourism Association and the Fort Christanna Planning Committee each made a presentation to Mr. Finney.

The Honorable Robert H. Conner

Mr. Conner was honored for his service as a member of the Board of Supervisors. The Brunswick County Board of Supervisors, a representative from the Brunswick County/Lake Gaston Tourism Association and the Fort Christanna Planning Committee each made a presentation to Mr. Conner.

Re: Department/Agency Presentations

Brunswick County/Lake Gaston Tourism Association – Grant Award

Mr. Bobby Conner, Brunswick County/Lake Gaston Tourism Association, stated Brunswick County/Lake Gaston Tourism Association received a grant in the amount of \$1,300 from the Virginia Sesquicentennial of the American Civil War Commission and the Virginia Tourism Corporation to install a historical marker on Brunswick County

Courthouse Square. The Civil War marker will explain the story of why the county court records were not destroyed during an April 1864 raid of the Town of Lawrenceville during the Civil War. The total cost of the marker is \$2,600 (\$1,300 grant/\$1,300 local match). The grant requires a partnership of three entities. The partners are as follows:

- Brunswick County Government - \$500.00
- Town of Lawrenceville - \$500.00
- Brunswick County/Lake Gaston Tourism Association, Inc. - \$300.00

This was provided for the Board's information.

Re: Citizen Comments

The Chairman opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. No citizen spoke.

After giving all citizens an opportunity to express their views, the Chairman closed the Citizen Comment period.

Re: Consent Calendar of Reports

Upon motion of Mr. Finney, seconded by Ms. Drummond, and unanimously carried, the Board approved the Consent Calendar of Reports as presented for the following organizations:

- A. Lawrenceville-Brunswick Airport Monthly Report – November 2011
- B. Sheriff's Office Monthly Report – November 2011
- C. Roanoke River Service Authority Minutes

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: Brunswick County Public Schools

Qualified Zone Academy Bond (QZAB) Project – Amendment to Bond Resolution

Mr. Arthur Anderson, McGuire Woods, stated that on November 16, 2011, a resolution was adopted by the Brunswick County Board of Supervisors to approve the issuance of general obligation bonds in the amount on \$1,500,000. However, the Secretary of Education has allocated a bond amount of \$1,530,000 to Brunswick County and Brunswick County Public Schools. As a result, an amended resolution must be adopted.

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board adopted the amended resolution as presented:

WHEREAS, on November 16, 2011, the Board of Supervisors (the "Board") of the County of Brunswick, Virginia (the "County"), adopted a resolution (the "Original Resolution") by unanimous consent, which resolved to authorize the issuance and sale of its general obligation school bonds in an aggregate principal amount not to exceed \$1,500,000 (the "Local School Bond") for the purpose of financing facility upgrades at the elementary schools, middle school, high school and the technical center, which constitute capital projects for public school purposes; and

WHEREAS, the County and the School Board has access to an additional \$30,000 from the qualified zone academy bond volume cap allocation made by the Virginia Secretary of Education; and

WHEREAS, the School Board of the County has, by resolution adopted on December 12, 2011, amended its request to the Board to authorize an increase in the maximum principal amount of the Local School Bond by \$30,000 to \$1,530,000; and

WHEREAS, the County has determined it is necessary to increase the maximum principal amount of the Local School Bond.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF BRUNSWICK, VIRGINIA:

1. The Original Resolution is hereby amended to increase the maximum principal amount of the Local School Bonds by \$30,000 to \$1,530,000.
2. All other provisions of the Original Resolution are hereby ratified and affirmed.

3. This Resolution shall take effect immediately.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: Finance Director's Report

Approval of Disbursements

Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated November 30, 2011, in the amount of \$159,363.27
- System checks dated December 8, 2011, in the amount of \$50,634.47
- System checks dated December 14, 2011, in the amount of \$310,026.54

Upon motion of Mr. Conner, seconded by Ms. Drummond, and unanimously carried, the Board approved disbursements in the amount of \$520,024.28 as presented.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Request from Judge Bloom

Keli Reekes, Director of Finance, stated that Judge Stephen Bloom is requesting Brunswick County's assistance in funding a conference in March 2012, in the amount of \$2,000. Convention and Education expenses were not included in the adopted FY12 Juvenile and Domestic Relations and General District Combined Courts budget.

The Finance Director was directed to contact Judge Bloom and determine why the expense was not included in the FY12 budget request and provide a report to the Board.

This item was continued.

Building Official – Request for Vehicle Replacement

Keli Reekes, Director of Finance, stated that due to damages sustained to the

Building Official's vehicle during Hurricane Irene, the vehicle was declared a total loss by Virginia Association of Counties Insurance Services. As a result, Brunswick County received \$8,850 for the actual cash value of the vehicle. The total replacement cost of the vehicle is \$24,442. Staff is recommending to fund the difference of \$15,592 from the Capital Projects fund balance.

Upon motion of Mr. Tyler, seconded by Mr. Finney, and unanimously carried, the Board approved the transfer and appropriation of \$8,850 from the Insurance Proceeds revenue line item to the applicable Capital Projects revenue and expenditure line items and appropriated \$15,592 from the unassigned Capital Projects fund balance to the applicable line items as recommended.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: County Administrator's Report

Brunswick Byways Visitors Center Project – Contract Addendum

Ms. Woolridge, County Administrator, stated that the contract between Brunswick County Government and Hagersmith Design for the Brunswick Byways Visitors Center Project erroneously omitted Construction Administration Services in the amount of \$26,790. As a result, staff is requesting that the Board of Supervisors approve the contract addendum to add Construction Administration Services in the amount of \$26,790 and authorize the County Administrator to sign the contract on behalf of the county.

Funds are included in the Virginia Tobacco Indemnification and Community Revitalization Commission and the Virginia Department of Transportation National

Scenic Byways Grants to cover the costs associated with this contract addendum.

Upon motion of Ms. Drummond, seconded by Mr. Finney, and unanimously carried, the Board approved the contract addendum between Brunswick County Government and Hagersmith Design to add Construction Administration Services in the amount of \$26,790 and authorized the County Administrator to sign the contract on behalf of Brunswick County.

Ayes: Drummond, Finney, Tyler, Jones; Nays: None. Abstention: Conner

Scheduling of 2012 Organizational Meeting

Ms. Woolridge, County Administrator, stated that each year in January, the Board of Supervisors conducts an organizational meeting to establish the time, date and place of its regular Board meetings for the upcoming calendar year. Additionally, the Board adopts its Rules of Order, makes various committee appointments and elects officers.

The Board scheduled its 2012 Organizational Meeting on January 5, 2012, at 6:30 p.m. in the auditorium of the County Government Building.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: New Business

Brunswick Volunteer Rescue Squad – Request for Audit

Upon motion of Mr. Conner, seconded by Mr. Tyler, and unanimously carried, the Board authorized Robinson, Farmer, Cox Associates to conduct an audit of Brunswick Volunteer Rescue Squad in the amount of \$2,000.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: Appointments

Brunswick County Litter Control Council

This matter was continued.

Economic Development Coordinating Council

This matter was continued.

Brunswick County Board of Zoning Appeals

This was continued.

Brunswick County Planning Commission

Upon motion of Mr. Conner, seconded by Mr. Tyler, and unanimously carried, the Board appointed Joee Hoxter and Jay Warfel to serve four (4) year terms on the Brunswick County Planning Commission representing the Meherrin Election District.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Upon motion of Mr. Finney, seconded by Mr. Conner, and unanimously carried, the Board reappointed Mrs. Josie Seward to serve a four (4) year term on the Brunswick County Planning Commission representing the Sturgeon Election District.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Southside Planning District Commission

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board reappointed Mr. Garland Baird to serve a three (3) year term on the Southside Planning District Commission as a citizen-at-large.

Ayes: Conner, Drummond, Finney, Tyler, Jones; Nays: None.

Re: Adjourn

Upon motion of Mr. Tyler, seconded by Mr. Finney, and unanimously carried, the Board adjourned until 6:30 p.m. on Thursday, January 5, 2012, in the auditorium of the County Government Building.

Bernard L. Jones, Sr., Chairman

Charlette T. Woolridge, Clerk