

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, JANUARY 18, 2012, IN THE AUDITORIUM OF THE COUNTY GOVERNMENT BUILDING

PRESENT: WELTON TYLER, CHAIRMAN; BARBARA JARRETT DRUMMOND, VICE-CHAIR; JOHN CATALDO, BERNARD L. JONES, SR., DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR; TAMMY W. NEWCOMB, DEPUTY CLERK

Re: Closed Meeting – 6:30 p.m.

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board went into closed meeting to discuss the following matters:

2.2-3711.A.1

- Personnel

2.2-3711.A.7

Discussion regarding a specific legal matter requiring the provision of legal advice, to-wit:

- Contract
- Property – Peebles building

MOTION TO RECONVENE IN OPEN MEETING

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board reconvened in Open Meeting.

CERTIFICATION OF CLOSED MEETING DISCUSSION

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: Regular Meeting at 7:30 p.m.

Chairman Tyler called the regular meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Supervisor Cataldo gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda with the following changes:

Under Presentations

- FY11 Financial Report will be presented after Public Hearing.
- School Board Monthly Report will be presented after FY11 Financial Report.
- Alberta Caboose Letter of Support will be removed from the agenda and placed on the February 15, 2012, agenda.

Add under New Business

- Albertis S. Harrison, Jr., Courthouse – Boiler Replacement

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: Presentations

FY11 Financial Report – Robinson, Farmer Cox Associates

Ms. Kristen Choate, Robinson, Farmer Cox Associates, presented the findings in the Brunswick County Financial Report Year Ended June 30, 2011. Ms. Choate stated that Brunswick County ended the fiscal year in good standing.

This was continued until the February 15, 2012, meeting.

Re: Brunswick County Public Schools

FY12 Grant Re-appropriations and New Grant Appropriation

Dr. Spencer, Division Superintendent, presented the following FY12 Grant Re-appropriations and new grant appropriation for the Board's consideration:

FY12 Grant Re-appropriations:

Highly Qualified Teacher Scholarship Grant	\$23,355.50
Education Technology Formula Grant	\$1,296.61
Title VI-B Section 611	\$49,155.38
Part B Section 619-Special Education Pre-School	\$2,375.57
Project Enable	\$4,742.16
Title VI-B Rural Education	\$7,126.77
Title I Part A – Improving Basic Programs	\$107,889.98
Title II Part A – Teacher Quality	\$13,988.91
Head Start – Red/Oak Sturgeon	\$6,838.01
Head Start – Meherrin/Powellton	\$9,818.50
1003 (a) School Improvement Grant – Red/Oak Sturgeon	\$14,005.41
1003 (g) School Improvement Grant – Russell Middle	\$64,267.96
ARRA Part B Section 611 Special Education	\$219,339.08
Title I ARRA	\$7,404.99
ARRA Part B Section 619 Pre-School Special Education	\$20,141.00
TOTALS	\$551,745.83

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the additional FY12 grant reappropriations as presented.

New Grant – Additional Appropriation:

Dr. Spencer, Division Superintendent, presented the following grant additional

appropriation:

1003(g) Title I School Improvement Red Oak and Totaro	\$96,587.00
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Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board approved the grant additional appropriation in the amount of \$96,587.00 as presented.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Qualified Zone Academy Bond Project – Request for Approval of Additional Allocation in the amount of \$3,813,460

Dr. Spencer, Division Superintendent, stated that the Brunswick County School Board was notified in October 2011, that it qualifies to participate in additional interest-free Qualified Zone Academy Bonds (QZAB) in the principal amount of \$3,813,460. This additional amount is available from Virginia's 2010-2011 allocations. The additional funding will address infrastructural issues at Russell Middle School as follows:

- All of the mechanical operations of the school such as electrical, pumps and motors.
- All of the plumbing lines and water-related facilities.
- The heating system which includes the boiler plant and all of the tubing.
- Individual room radiator system.
- Cooling system upgrades from individual room window units.
- Air conditioning gym.
- Bringing all aspects of the school up to code including modernization of handicap accessible areas.

This item was continued to allow the Board of Supervisors an opportunity to review the capital budget commitments.

Capital Carryover Request

Dr. Spencer, Division Superintendent, stated that according to the FY11 Brunswick County Financial Report, a balance in the amount of \$57,367.00 remains in the Brunswick County Public School Capital Budget. As a result, Dr. Spencer stated that the Brunswick County School Board requests to reappropriate this amount to the FY12 Brunswick County Public School Capital Budget to purchase two vans.

Upon motion of Mrs. Williams, seconded by Mr. Jones, and unanimously carried, the Board approved the carryover request in the amount of \$57,367.00 as presented.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: Approval of Minutes

Supervisor Williams requested to revise the January 5, 2012, Board of Supervisors Organizational Meeting minutes to reflect her comments disclosing that she is unable to serve on several committees (i.e. Meherrin Regional Library Board, Southside Planning District Commission, Lake Country Development Corporation and Industrial Development Authority) due to a conflict of interest relative to her employment.

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the minutes of the December 14, 2011, regular meeting as recorded, and the January 5, 2012, organizational meeting as amended.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None

Re: Virginia Department of Transportation

The monthly report is as follows:

Maintenance

- Patching pot holes on various primary and secondary routes.
- Machining non-hard surface roadways and adding stone if needed.
- Cleaning out pipes to correct drainage problems.
- Repairing shoulders on various primary and secondary routes.
- Performing ditch repairs in problem areas.
- Replacing cross line pipe on Pitchkettle Road (State Route 614), Bluebird Road (State Route 617) and at the intersection of Old Poole Road (State Route 620) and Woodsdale Drive (State Route 618).

Land Development & Permits

- Dominion Power Station, Route 58 – VDOT is working with the design engineer to identify road requirements early in the process. All submittals will be routed through the Brunswick County Planning Department.
- Alberta Family Dollar – VDOT has been working with the design engineer on revising the entrance design to comply with VDOT's Access Management Regulation intent and spacing standard compliance between the proposed entrance and existing entrances. A formal exception to the Regulations is required for Department evaluation. Exception comments anticipated by the end of January.

Project Status

- Secondary Six Year Plans – The annual work between VDOT and counties to develop secondary six year plans will begin soon. VDOT staff will begin working with county staff to develop Secondary Six Year Plans schedules starting in January. VDOT will target February for work sessions with the Board of Supervisors and March for public hearings, tailoring the needs and schedules to each locality as appropriate.

Re: Special Presentations

Special Recognition – James A. Hicks

Mr. James A. Hicks, Buildings and Grounds Worker II, is retiring from Brunswick County Government effective February 1, 2012. He was honored for sixteen (16) years of dedicated service in the Buildings and Grounds Department.

Re: Department/Agency Presentations

Brunswick County/Lake Gaston Tourism Association – Brunswick Stew Day at the Capitol – Bobby Conner

Mr. Bobby Conner, Brunswick County/Lake Gaston Tourism Association, stated that Brunswick County Stew Day at the Capitol is scheduled for Wednesday, January 25, 2012. He invited the Board of Supervisors and the County Administrator to attend. This is the 10th anniversary of Brunswick Stew Day at the capitol.

This was provided for the Board's information.

Re: Citizen Comments

The Chairman opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke.

- Shirley Goodrich, 20674 Christanna Highway, expressed concerned regarding the dilapidated condition of certain properties along Christanna Highway (Route 46). She requested that the Board consider adopting property maintenance.
- Lezlie Green, Commonwealth's Attorney, expressed concern regarding the repairs to the HVAC system in the Albertis S. Harrison, Jr., Courthouse.
- Bill Blaine, Assistant Commonwealth's Attorney, expressed concern regarding the repairs to the HVAC system in the Albertis S. Harrison, Jr., Courthouse.
- Constance Kelly Rice, Chair, Southside Senior Citizens Center, requested financial assistance to aid in the replacement of the HVAC system at Southside Senior Citizens Center.

After giving all citizens an opportunity to express their views, the Chairman closed the Citizen Comment period.

Re: Consent Calendar of Reports

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried,

the Board approved the Consent Calendar of Reports as presented for the following organizations:

- A. Lawrenceville-Brunswick Airport Monthly Report – December 2011
- B. Sheriff's Office Monthly Report – December 2011
- C. Economic Development Coordinating Council Minutes
- D. Industrial Development Authority Meeting Minutes

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: Finance Director's Report

Approval of Disbursements

Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated December 16, 2011, in the amount of \$26,564.82
- System checks dated December 28, 2011, in the amount of \$922.00
- System checks dated January 6, 2012, in the amount of \$140,372.00
- System checks dated January 10, 2012, in the amount of \$1,650.00
- System checks dated January 11, 2012, in the amount of \$158,700.88
- System checks dated January 18, 2012, in the amount of \$462,161.09
- System checks dated January 19, 2012, in the amount of \$24,179.80

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board approved disbursements in the amount of \$814,550.59 as presented.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

FY12 Quarterly Fiscal Report

Keli Reekes, Director of Finance, stated that majority of departmental expenditures are on target for the six-month baseline of 50% unexpended appropriations.

However, the following departments should continue to be monitored closely:

Fund 100 (General)

- Sheriff – Law Enforcement and Traffic Control
- Probation Office

- Inmate Work Force Program
- Maintenance of Buildings and Grounds

The Board of Supervisors budget exceeds its quarterly target due to expenditures related to Hurricane Irene. However, these expenditures will be reimbursed by the Federal Emergency Management Agency at a later date.

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the quarterly fiscal report as presented.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Request from Judge Bloom

Keli Reekes, Director of Finance, stated that Judge Stephen Bloom is requesting Brunswick County's assistance in funding a conference in March 2012, in the amount of \$2,000. Convention and Education expenses were not included in the adopted FY12 Juvenile and Domestic Relations and General District Combined Courts budget.

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved \$2,000 from the FY12 Board of Supervisor Contingency Fund to the FY12 Juvenile & Domestic Relations and General District Combined Courts Budget.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Holiday Pay for Part-time Employees

Keli Reekes, Director of Finance, stated that staff is recommending to pay all part-time employees annually for the Christmas holiday.

The Board directed the Finance Director to provide the costs associated with this

request at the February 15, 2012, meeting.

This item was continued.

Re: Planning Director's Report

Brunswick County Housing Production Project, Silver Trail Phase I

Leslie Sullivan, Director of Planning, stated that Brunswick County received a Community Improvement Grant in the amount of \$700,000 from the Virginia Department of Housing and Community Development (VDHCD). The purpose of the grant is to provide homeownership opportunities for twelve (12) low-to-moderate (LMI) families in the county.

Originally, SCORE, Inc. proposed to provide on site stick-built homes for the Silver Trail Subdivision. However, SCORE, Inc. now proposes to locate modular units on site-built foundations. As stated by the project manager, the modular units would allow for the following:

- More square footage per home.
- Include all appliances.
- Offer more varied floor plans and elevations.
- Occupation by homeowners would be quicker.

Supervisor Tyler asked if the modular specifications are comparable to the stick built specifications. Mr. Meade Pratali, Project Manager, stated that the specifications are the same as for stick built homes and the modular units are stronger because they will have to sustain being transported to the site.

Supervisor Jones expressed concern that the original agreement stated stick built homes and it is his opinion that modular units are not as strong.

Mr. Pratali stated that he will provide engineering specifications to the Board of Supervisors for review.

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board approved the installation of modular homes in the Silver Trail Subdivision as requested.

Ayes: Cataldo, Drummond, Tyler; Nays: Williams; Abstain: Jones.

Re: County Administrator's Report

Resolution in Opposition to Closure of Mecklenburg Correctional Facility

Ms. Woolridge, County Administrator, stated that Governor McDonnell has announced the planned closure of Mecklenburg Correctional Facility scheduled for May 2012. The closure of this facility will result in the loss of over 300 jobs in southern Virginia. As a result, a resolution in opposition to the closure of Mecklenburg Correctional Facility is presented for the Board's consideration and approval.

Upon motion of Ms. Drummond, seconded by Mrs. Williams, and unanimously carried, the Board adopted the resolution opposing the closure of Mecklenburg Correctional Facility:

WHEREAS, Mecklenburg Correctional Facility is a major employer in the Southern Virginia region; and,

WHEREAS, Mecklenburg Correctional Facility is now slated for closure; and

WHEREAS, this closure will result in the loss of over 300 jobs; and

WHEREAS, unemployment rates in the region are already above the state average of six percent; and,

WHEREAS, the unemployment rate for Brunswick County is currently 9.6%; and

WHEREAS, the economic impact on Brunswick County and the surrounding communities will be devastating due to the loss of jobs and possible relocation of Brunswick County citizens seeking other employment opportunities.

NOW, THEREFORE, BE IT RESOLVED that the Brunswick County Board of Supervisors does not support this closure and urges the Governor to reconsider the closure of the Mecklenburg Correctional Facility.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Governor of Virginia, the Department of Corrections, Senator Frank Ruff, Senator Louise Lucas, Delegate Roslyn C. Tyler, and Delegate Thomas C. Wright.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: New Business

Albertis S. Harrison, Jr. Courthouse – Boiler Replacement

Ms. Woolridge, County Administrator, stated that Brunswick County has been aggressively proactive in providing ongoing maintenance to the Albertis S. Harrison, Jr. Courthouse's HVAC system. However; despite routine maintenance and adequate planning of the necessary improvements to the HVAC system, unfortunately, the boiler unit failed to last its anticipated useful life. Once we were notified that the boiler unit was inoperable, Brunswick County gave this matter the highest priority and has maximized all available resources to ensure operability. Further we have continuously worked diligently with Trane staff to devise an approach that ensures the boiler unit is operational primarily to provide heat to the facility and to prevent the closure of the courts. Needless to say, we have not achieved the results we would have like to have achieved early on. However, we have identified a solution to the problem and we feel confident that we have rectified the issue.

The approximate cost for the temporary boiler is \$5,000.00. It is anticipated that the new boiler will be installed and fully functioning by Friday, January 27, 2012. The cost for the new boiler is \$39,550.00.

Funding is available in the FY12 Courthouse Maintenance Fund to cover the costs associated with the rental boiler and the new boiler. Staff is requesting that the Board appropriate \$44,550.00 from the FY12 Courthouse Maintenance fund balance to the applicable revenue and expenditure line items.

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board approved the appropriation in the amount of \$44,550.00 from the FY12 Courthouse Maintenance fund balance to the applicable revenue and expenditures line items to cover the costs associated with this project.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: Appointments

Brunswick County Litter Control Council

This matter was continued.

Economic Development Coordinating Council

This matter was continued.

Brunswick County Board of Zoning Appeals

This matter was continued.

Brunswick County Planning Commission

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board appointed Vernon Jones to serve four (4) year term on the Brunswick County Planning Commission representing the Powellton Election District.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Local Board of Public Welfare

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board reappointed Mrs. Dolores Webster to serve a four (4) year term on the Local Board of Public Welfare representing Powellton Election District.

Ayes: Cataldo, Drummond, Jones, Williams, Tyler; Nays: None.

Re: Adjourn

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board adjourned until Tuesday, January 31, 2012, at 9:00 a.m.

Welton Tyler, Chairman

Charlette T. Woolridge, Clerk