

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, JANUARY 20, 2016, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BERNARD L. JONES, SR., CHAIR; HON. WELTON TYLER, VICE-CHAIR; HON. BARBARA JARRETT-HARRIS, HON. FREDERICK A. HARRISON, SR., HON. JOHN W. ZUBROD, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR; PAUL JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:30 p.m.

Upon a motion by Mr., seconded by Mr. Jones, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.1: Discussion regarding a personnel matter.
- 2.2-3711.A.3: Discussion regarding the acquisition of real property.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Reconvene in Open Meeting

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mrs. Harris: Aye
Mr. Harrison: Aye
Mr. Tyler: Aye
Mrs. Zubrod: Aye
Mr. Jones: Aye

Re: Call to Order – 7:30 p.m.

Chair Jones called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chair Jones invited anyone in the audience who would like to participate in the Invocation with the Board members to please stand and join them. Supervisors Harrison gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board approved the agenda with the following changes:

Add Under New Business

- Personnel
- St. Paul's Thomasson Student Center
- Attorney General Herring's Directive to Revoke Concealed Handgun Permit Recognition from 25 Reciprocal States
- Quasi Run-of-River

Delete Under Brunswick County Public Schools Monthly Report

- School Improvement Team Presentation

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: Approval of Minutes

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board approved the minutes of the December 15, 2015, Joint School Board meeting, December 16, 2015, regular meeting and January 6, 2016, Organizational meeting as presented.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: Public Hearings

Re: Virginia Department of Transportation (VDOT) Monthly Report

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Machining National Highways System (NHS) roadways and hauling stone as needed.
- Patching potholes on primary and secondary routes as needed.
- Removing dead animals and performing litter patrol on various routes.
- Machining shoulders on various routes as needed.
- Performing routine maintenance on various routes.

Mr. Johnson stated that the temporary signal on Old Stage Road (State Route 712) located between Great Oak Road (State Route 632) and Mount Carmel Road (State Route 635) has been activated. Mr. Johnson also stated that site preparation work has begun on Hill Creek Road (State Route 658) for the bridge replacement project. Equipment and materials will be delivered to the site next week. Work is scheduled to be completed by July 31, 2016.

Re: Brunswick County Public Schools Monthly Report

Mr. Richard Rush, Director of Business Operations, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

Re: Department/Agency Presentations

Brunswick Emergency Medical Services

Mr. Buddy Hyde, Emergency Management Coordinator, and Ms. Meredith Sapienzo, Brunswick Emergency Medical Services Supervisor, gave an over of the Release and Indemnification Agreements and Confidentiality of Patient Information Agreement for the Ride Along Program.

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board approved the use of the Release and Indemnification Agreements and the Confidentiality of Patient Information Agreement.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Mr. Andy Daniel a member of the Virginia Hunting Dog Alliance (VAHDC), requested that the Board of Supervisors readopt a resolution that was adopted in 2007 supporting the hunting of dogs in the Commonwealth of Virginia.
- Mr. John Cataldo requested that the Board of Supervisors send a letter to the U.S. Army Corp of Engineers opposing the Quasi Run-of-River plan, which would have serious effects to property owners on Lake Gaston.
- Mr. Jason Powell a member of the Virginia Hunting Dog Alliance (VAHDC), requested that the Board of Supervisors readopt a resolution that was adopted in 2007 supporting the hunting of dogs in the Commonwealth of Virginia.

Re: Consent Calendar of Reports

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board acknowledged receipt of the following reports:

- Brunswick County Industrial Development Authority December 8, 2015, minutes
- Brunswick County Industrial Development Authority December 23, 2015, minutes
- Executive Director’s January 12, 2016, report

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: Finance Director’s Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance presented disbursements as follows:

- System checks dated January 6, 2016, in the amount of \$2,500.00
- System checks dated January 13, 2016, in the amount of \$2,325.00
- System checks dated January 14, 2016, in the amount of \$50,935.64
- System checks dated January 19, 2016, in the amount of \$1,350.00
- System checks dated January 20, 2016, in the amount of \$829,030.20
- System checks dated January 21, 2016, in the amount of \$269,280.55

Upon a motion by Mr. Harrison, seconded by Mr. Tyler, and unanimously carried, the Board approved disbursements in the amount of \$1,155,421.39, as presented.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

FY16 Quarterly Report

Mrs. Reekes presented the following departments that require additional appropriations for anticipated expenditures through June 2016.

- Probation Office – Expenditures for youth housing services are higher than anticipated due to a continuous increase in the number of juveniles in detention. Based on expenditures through December 2015, it is anticipated that an additional \$80,000 is needed through June 2016.
- Grant proceeds have been received from the Department of Aviation in the amount of \$20,997.14 to purchase a tractor and bush hog for the Lawrenceville-Brunswick Airport.

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board approved the following:

- Appropriated \$80,000 from the FY16 Undesignated General Fund balance to the Probation Office departmental budget.
- Appropriated \$20,997.14 to the applicable revenue and expenditure line items of the FY16 Airport Fund

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Treasurer Turnover Audit Engagement Letter

Mrs. Reekes stated that Robinson, Farmer, Cox Associated has provided the engagement letter regarding the turnover audit of the Treasurer's office. The audit fee will be no more than \$8,000, which is not included in the FY16 budget and needs to be appropriated to account for the expense. Funds are available in the FY16 Board of Supervisors Contingency line item.

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board authorized the County Administrator to sign the engagement letter on behalf of Brunswick County and to transfer \$8,000 from the FY16 Board of Supervisors Contingency line item to the applicable line item in the FY16 Auditor departmental budget.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: Planning Director's Report

Schedule Public Hearing: Rezoning Case# 15-022, Submitted by Wynning Ways, LLC, Agricultural (A-1) to Business (B-1)

Ms. Leslie Weddington, Interim Assistant to the County Administrator/Director of Planning, stated that the applicant is requesting to rezone the subject property from

Agricultural (A-1) to Business (B-1) for future commercial purposes. The subject property is located at the intersection of Boydton Plank Road (U.S. Route 1) and Flat Rock Road (State Route 643), in the Sturgeon Election District and the Red Oak Magisterial District. The Planning Commission conducted a public hearing on this request at their January 12, 2016, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing, the Planning Commission voted unanimously to recommend approval of Rezoning Case#15-022 and request that the Board of Supervisors schedule a public hearing for the Board's regularly scheduled February meeting.

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board authorized the advertisement of a public hearing on Rezoning Case #15-022 for the regular February meeting.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Schedule Public Hearing Case# 15-031, Amendment to Conditional Use Permit Case #15-016, Submitted by Curtis V. Moore, Manufactured/Mobile Home Park in the Agricultural (A-1) Zoning District

Ms. Weddington, stated that the applicant is requesting to amend their original conditional use permit to add an additional lot to the approved manufactured/mobile home park, to make for a total of seven (7) lots. The subject property is located on the west side of Brunswick Drive (State Route 644), approximately 0.4 of a mile southwest of the intersection of Brunswick Drive and Christanna Highway (State Route 46), in the Red Oak Election District and the Red Oak Magisterial District. The Planning Commission conducted a public hearing on this request at their January 12, 2016, meeting. No one spoke in opposition to the request. At the conclusion of the public

hearing, the Planning Commission voted unanimously to recommend approval of Case#15-031, Amendment to Conditional Use Permit Case #15-016 and request that the Board of Supervisors schedule a public hearing for the Board's regularly scheduled February meeting.

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board authorized the advertisement of a public hearing on Case #15-031, Amendment to Conditional Use Permit Case #15-016 for the regular February meeting.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Request to Schedule Public Hearing Rezoning Case# 15-032, Submitted by Hyponex Corporation, Agricultural (A-1) to Industrial (I-1)

Ms. Weddington, stated that the applicant is requesting to rezone the subject property from Agricultural (A-1) to Industrial (I-1) to expand their current operations which includes manufacturing, storage and handling of lawn and garden products and materials. The subject property is located on the north side of Governor Harrison Parkway (Highway 58), approximately 300' east of the intersection of Governor Harrison Parkway and Bright Leaf Road (State Route 641), in the Sturgeon Election District and the Totaro Magisterial District. The Planning Commission is scheduled to conduct a public hearing on February 9, 2016. Since the property is critical to expanding their business operation, the applicant requests that the Board of Supervisors conduct their public hearing at the Board's regularly scheduled meeting on February 17, 2016

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board authorized the advertisement of a public hearing on Rezoning Case #15-032 for the regular February meeting.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: County Administrator's Report

Memorandum of Understanding Regarding Realistic Military Training

Dr. Charlette T. Woolridge, County Administrator, presented a draft memorandum of understanding between the U.S. Military and Brunswick County to provide EMS equipment and personnel, along with associated fees and charges, during their scheduled military training.

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board authorized the County Administrator to enter into an agreement with the military at the stated fees and charges once the training has been approved by the Commonwealth of Virginia. Further, the County Administrator is to notify the Board of Supervisors of all scheduled trainings.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: New Business

Personnel

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board voted unanimously to pay Keli Reekes, Director of Finance, a monthly supplement of \$4,000 as the Interim Human Resources Coordinator, retroactive to October 1, 2015.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

St. Paul's Thomasson Student Center

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board voted to purchase Saint Paul's Thomasson Student Center (Student Center)

jointly with the Brunswick County Industrial Development Authority at a total cost of \$400,000, or \$200,000 each, and to appropriate \$200,000 from the undesignated fund balance to purchase the Student Center.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Attorney General Herring's Directive to Revoke Concealed Handgun Permit Recognition from 25 Reciprocal States

Mr. Zubrod requested that a resolution be sent to the Governor and the legislatures stating that Brunswick County is against the Attorney General's decision to ban 25 states reciprocal concealed weapon permits. The Board members indicated that since this item was just added to the agenda, they wanted more time to consider this request and to review the associated documents that they had just received before making a decision. Mr. Zubrod declined to withdraw his motion and to table the matter until the February Board of Supervisors Meeting. Mr. Tyler then seconded his motion. Upon motion of Mr. Zubrod, seconded by Mr. Tyler, the motion to send a resolution to the Governor and the legislatures that Brunswick County is against the Attorney General's decision to ban 25 states reciprocal concealed weapon permits was defeated by a vote of four to one.

Ayes: Zubrod; Nays: Harris, Harrison, Tyler, Jones

Upon a motion by Mr. Harrison, seconded by Mrs. Harris, the Board voted to table this matter until the February 17, 2016 Board of Supervisors Meeting.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Quasi Run-of-River

Mr. Zubrod requested that the Board send a letter to the Army Corp of Engineers requesting them to cease the implementation of the Quasi Run-of-River plan that poses serious consequences for homeowners on Lake Gaston.

Upon a motion Mr. Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board authorized the County Administrator to compose a letter to be sent to the Army Corp of Engineers stating Brunswick County's concern regarding the Quasi Run-of-River plan and its affect on property owners on Lake Gaston.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Re: Appointments

Brunswick County Board of Zoning Appeals

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board nominated Ms. Debra Gillis for consideration of appointment by the Circuit Court Judge to the Brunswick County Board of Zoning Appeals.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Brunswick County Animal Control Advisory Committee

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board appointed Ms. Nancy Watson as the Citizen-At-Large representative on the Brunswick County Animal Control Advisory Committee.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Brunswick County Litter Control Council

This matter was continued.

Brunswick County Planning Commission

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board reappointed the following to serve a four year term on the Brunswick County Planning Commission:

- Jay Warfel representing the Meherrin Election District
- Michael Dotti representing the Meherrin Election District
- Josie M. Seward representing the Sturgeon Election District
- Vernon L. Jones representing the Powellton Election District
- George R. Smith representing the Totaro Election District

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Community Criminal Justice Board

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board reappointed Chief Everette Gibson to serve a two year term on the Community Criminal Justice Board.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Economic Development Coordinating Council

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board appointed Mr. Lester Robinson to serve on the Economic Development Coordinating Council representing the Powellton Election District.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Local Board of Welfare

Upon a motion by Mr. Harrison, seconded by Mr. Tyler, and unanimously carried, the Board appointed Mr. Alfonzo R. Seward to serve a four year term on the Local Board of Public Welfare representing the Sturgeon Election District.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Meherrin Regional Library Board

This matter was continued.

Re: Adjourn

Upon a motion by Mr. Harrison, seconded by Mr. Tyler, and unanimously carried, the Board adjourned.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Hon. Bernard L. Jones, Sr., Chair

Charlette T. Woolridge, Ph.D., Clerk