

**EMERGENCY MEDICAL SERVICES (EMS) PROVIDER
(Basic Life Support and Advanced Life Support)**

DEPARTMENT: County Administration – Department of Emergency Services

NATURE OF WORK:

Under the direction of the Emergency Medical Services (EMS) Supervisor, the EMS Provider performs as a crew member in handling emergencies utilizing basic and advanced life support equipment and skills in accordance with the state and national objectives for the level of certification that is held by the EMS Provider, and operate within their Scope of Practice as outlined in the Virginia Office of EMS and National Registry Standards.

ESSENTIAL FUNCTIONS OF THE JOB:

- Responds to emergency calls; provides basic and advanced life support emergency medical services; prepares and maintains detailed records associated with the service.
- Understands and complies with state, County and departmental policies; recommends revisions to policies and procedures as necessary.
- Responds to emergency calls; serves as command of an incident as necessary; administers emergency care; transports victims to emergency care facilities; maintains records and observes patient responses; identifies diagnostic signs which may require communications with medical facility for advice and direction; and provides direct patient care as ordered.
- Performs quick, precise, practical mathematical calculations pertinent to ratio and proportion of medication and supplies used in emergency patient care and apply them in an expedient, practical manner.
- Checks and prepares equipment and supplies for treatment; cleans, disinfects and maintains medical equipment.
- Performs vehicle fleet maintenance checks daily.
- Provides public education in matters of health care and emergency situations, injury prevention and emergency situations.
- Performs housekeeping duties to EMS station.
- Attends job related classes, continuing education courses, and other trainings to maintain certification and enhance job performance.
- Communicates verbally with patients and other appropriate persons to gain information about the patient's current and past health concerns.
- Performs with good manual dexterity all tasks related to basic and advanced emergency patient care and documentation.
- Be cognizant of all legal, ethical, and moral obligations inherent within scope of practice.
- Performs related tasks as required and assigned.

JOB LOCATION AND EQUIPMENT OPERATED:

Duties are performed at assigned EMS station and in the field during emergency response, public education, and other community services events as requested of the agency. Operates ambulances and other associated EMS vehicles during normal daily duties and emergency responses. Operates standard office equipment to include personal computers, telephone, fax machine, and equipment required for emergency medical services response and transport.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

- Must demonstrate competency as a crew member in handling emergencies utilizing basic and advanced life support equipment and skills in accordance with the state and national education standards and operate within the Scope of Practice for their current certification level.
- Thorough knowledge of rules, regulations and policies that govern the delivery of emergency medical services.
- Knowledge of County and departmental policies and their application; ability to understand and carry out oral and written instructions.
- Ability to hear spoken information from co-workers, patients, physicians and dispatchers and in sounds common to the emergency scene.
- Ability to lift, carry, and balance up to 125 pounds (250 with assistance); bend, stoop, balance, and crawl on uneven terrain.
- Ability to communicate effectively through verbal, radio, telephone, and other communication methods; ability to interpret and respond to written, oral, and diagnostic form instructions; ability to prepare and deliver clear, concise reports.
- Ability to use good judgment and remain calm in high-stress situations and take on the role of a leader; ability to evaluate and control emergency scenes; command and lead personnel in stressful situations.
- Read road maps; drive vehicles, accurately discern street signs and address numbers.
- Read medication/prescription labels and directions for usage in quick, accurate, and expedient manner.
- Ability to delegate and control assigned responsibilities; ability to establish and maintain effective working relationships with career and volunteer personnel, as well as the general public; and ability to counsel and coach employees.
- Withstand varied environmental conditions such as extreme heat, cold, moisture, and natural or man-made hazards.
- Be independent, confident, able to work independently without defined structure, have good stable reasoning ability with ability to draw valid conclusions expediently relevant to patient's condition, often, using limited information.

MINIMUM QUALIFICATIONS:

High school diploma or equivalent; and a minimum of two (2) years of progressively responsible EMS field operations experience or any equivalent combination of education and experience providing the knowledge, skills, and abilities cited above.

SPECIAL QUALIFICATIONS:

Basic Life Support:

Possession of a valid driver's license in the Commonwealth of Virginia, clear of any convictions related to impairment. Must possess current Virginia or National Registry Emergency Medical Technician; Emergency Vehicle Operators Course – Class II or III; and CPR certifications. Must pass a physical exam including an alcohol and drug screening. Must submit to a state and national criminal history record check, which must be cleared by the Virginia Department of Health/Office of Emergency Medical Services.

Advance Life Support:

Possession of a valid driver's license in the Commonwealth of Virginia, clear of any convictions related to impairment. Must possess current Virginia or National Registry Emergency Medical Technician (EMT)-Intermediate/99 or Paramedic; Advanced Cardiac Life Support (ACLS); Emergency Vehicle Operators Course – Class II or III; and CPR certifications. Must pass a physical exam including an alcohol and drug screening. Must submit to a state and national criminal history record check, which must be cleared by the Virginia Department of Health/Office of Emergency Medical Services.