

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD WEDNESDAY, AUGUST 16, 2017, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BARBARA JARRETT-HARRIS, CHAIR, HON. JOHN W. ZUBROD, VICE-CHAIR, HON. FREDERICK A. HARRISON, SR., HON. BERNARD L. JONES, SR., HON. WELTON TYLER, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL C. JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, ASSISTANT COUNTY ADMINISTRATOR/DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting – 6:30 p.m.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.1: Discussion regarding personnel matters.
- 2.2-3711.A.3: Discussion regarding property.
- 2.2-3711.A.7: Consultation with legal counsel.

Ayes: Harrison, Zubrod, Harris; Nays: None

Reconvene in Open Meeting

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member’s knowledge

- (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Harrison: Aye
Mrs. Zubrod: Aye
Mrs. Harris: Aye

Re: Call to Order – 7:30 p.m.

Chair Harris called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chair Harris invited anyone in the audience who would like to participate in the invocation with the Board members to please stand and join them. Chair Harris gave the Invocation and Pledge of Allegiance.

Re: Approval of Agenda

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the agenda with the following change:

Move after Public Hearing

Request for Bids – Hazard Materials Abatement and Building Demolition of Old Brunswick Primary School Complex

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Public Hearing

Rezoning Case #17-012, Submitted by James Hodges; Property Owners Meredith T. Rainey, Jr. & Als., Agricultural (A-1) to Residential, Limited, (R-1)

Supervisor Zubrod requested to reschedule the public hearing for Rezoning Case #17-012 until the Board's September 20, 2017, regular monthly meeting, to allow staff to post signage on the subject property notifying citizens of the public hearing. While posting signage has been a county practice, it is not required.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the public hearing for Rezoning Case #17-012 was rescheduled until the Board's September 20, 2017, meeting.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: County Administrator's Report

Request for Bids – Hazard Materials Abatement and Building Demolition of Old Brunswick Primary School Complex

Dr. Charlette T. Woolridge, County Administrator, stated bids were solicited for the removal and disposal of all hazardous building materials and demolition of the Old Brunswick Primary School Complex.

The following bids were received on July 27, 2017:

Contractor	Bid
W.E.L., Inc. P.O. Box 109 Concord, Virginia	\$256,936.00
Waco, Inc. 1326 Cavalier Blvd. Chesapeake, Virginia	\$496,463.00

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board voted to accept the bid from W.E.L. Enterprises, for the removal and disposal of all hazardous building materials and demolition of the Old Brunswick Primary School Complex in the amount of \$256,936 and authorized the County Administrator to sign the contract on behalf of Brunswick County.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Approval of Minutes

Upon a motion by Mr. Harrison, seconded by Mr. Zubrod, and unanimously carried, the Board approved the minutes of the July 19, 2017, regular meeting.

Ayes: Harrison, Tyler, Zubrod, Harris; Nays: None

Re: Virginia Department of Transportation

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Primary and secondary mowing is completed.
- Route 642 Rural Rustic Project ongoing.
- Patching potholes on various primary and secondary routes.
- Cut brush/limbs on various secondary routes.
- Machining National Highway System (NHS) roadways and hauling stone as needed.
- Performed routine maintenance and litter patrol on various routes.

Mr. Johnson reported on the following projects:

- Route 659 Doctor Purdy Road - VDOT will be closing Route 659, Doctor Purdy Road between Route 662, Tillman Road and Route 661, Springbank Road on Monday, August 21 for a bridge replacement project. The 53 year old structure is located over Little Poplar Creek. Construction is expected to be completed by spring 2018. A signed detour will be established during this road closure.
- Revenue Sharing Project Route 642 Zero Road - Work has begun on this project. Road will be paved next week. Weather permitted, project should be completed before winter.
- Rural Rustic Project Route 730 Bright Road – Work has begun on this project. Weather permitted, project should be completed in fall of 2017.
- Rural Rustic Route 648 Great Creek Road - Working on environmental clearance. Some work may be done in the fall of 2017. Project should be completed in 2018.
- Paving Projects
 - Phase I paving project on Route 46 North between Route 644, Brunswick Drive and Route 729, New Hope Road has been completed. VDOT staff is currently working on paving the road from the Nottoway county line to Route 616, Lew Jones Road.

- Paving work is scheduled for Route 58 Business thru Lawrenceville, beginning at the Route 46 bridge over the Route 58 west bound lane to Athletic Field Road. Paving is scheduled during evening hours.
- Speed Study Route 903 - Study has been requested with results expected by December 2017.

Supervisor Jones entered the meeting.

Re: Brunswick County Public Schools Monthly Report

Mrs. Dora Wynn, Superintendent of Schools, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

Mrs. Wynn invited the Board to the school's Community Forum on August 29, 2017, at 6:00 p.m. in the High School auditorium, to discuss improving our schools.

Re: Department/Agency Presentations

Brunswick County Sheriff's Office – Court Fine Revenue

Sheriff Brian Roberts presented a request to fund three new positions to include two patrol deputies and one investigator. The additional staffing will provide a highly visible law enforcement presence throughout neighborhoods to include cyber-crimes, fraud/telephone scams, and child pornography cases that are impacting the community.

The Sheriff requested to use FY17 Court Fine revenue in the amount of \$162,762 to fund three new positions in FY18. Beginning in FY19 and in subsequent years, the Sheriff recommended an increase to the Court Fine Revenue budget to offset the expense.

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board approved the Sheriff's request to use FY17 Court Fine revenue in the amount of

\$162,762 to fund three new positions in FY18, and further appropriated these funds for such use. Also the FY19 Court Fine Revenue budget will be increased to offset the expense.

Supervisor Harrison stated he abstained as he is a part-time employee for the Sheriff's Department.

Ayes: Jones, Tyler, Zubrod, Harris; Nays: None

Re: Citizens Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. No citizens spoke.

Re: Consent Calendar of Reports

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board acknowledged receipt of the following reports:

- Industrial Development Authority, July 11, 2017, meeting minutes
- Southside Community Services Board Report, July 25, 2017

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated July 28, 2017, in the amount of \$22,706.10
- System checks dated August 9, 2017, FY17, in the amount of \$44,839.86
- System checks dated August 10, 2017, in the amount of \$40,921.17
- System checks dated August 16, 2017, in the amount of \$398,407.24

Upon a motion by Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board approved disbursements in the amount of \$506,874.37, as presented.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Planning Director's Report

Memorandum of Agreement – Department of Environmental Quality

Upon a motion by Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved Brunswick County to enter into a memorandum of agreement with the Department of Environmental Quality to review erosion and sediment control plans, stormwater management plans and future compliance and inspection activities related to the proposed Atlantic Coast Pipeline project, identified George E. Morrison, III, Director of Planning, to serve as Brunswick County's representative relative to this agreement, and authorized the County Administrator to sign the agreement on behalf of the county,

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Brunswick County Comprehensive Plan 2037

Mr. Morrison stated the Planning Commission conducted a public hearing on August 8, 2017, on the Brunswick County Comprehensive Plan Update 2037. No citizens spoke. At the conclusion of the public hearing the Planning Commission voted to recommend adoption of the Comprehensive Plan to the Board of Supervisors and requested that the Board schedule a public hearing during the September 20, 2017, regular monthly meeting.

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board authorized staff to advertise a public hearing on the Brunswick County Comprehensive Plan 2037 during the September 20, 2017, regular monthly meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Schedule Public Hearing: Application for a Use Not Provided For Case #17-014, Submitted by Mark and Shelia Andrews, Amendment to the Zoning Ordinance to allow a Wood Waste Recycling Site with the approval of a conditional use permit in the Agricultural (A-1) Zoning District

Mr. Morrison stated that the applicant (Mark and Shelia Andrews) is requesting the approval to amend the Zoning Ordinance to allow a wood waste recycling site in the Agricultural (A-1) Zoning District with the approval of a conditional use permit. The Planning Commission conducted a public hearing on this request on July 11, 2017. The Planning Commission deferred action pending review and comments from the Virginia Department of Environmental Quality (DEQ). During the Planning Commission's meeting on August 8, 2017, staff presented the Planning Commission with an overview the meeting with DEQ. The Planning Commission recommended approval of the request to the Board of Supervisors and requested that the Board schedule a public hearing during the September 20, 2017, regular monthly meeting.

Upon a motion Mr. Jones, seconded by Mr. Zubrod, and unanimously carried, the Board authorized staff to advertise Case #17-014 for a public hearing during the Board's September 20, 2017, regular monthly meeting.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: County Attorney's Report

Subdivision Ordinance Amendment

Mr. Paul Jacobson, County Attorney, stated that there are sections of the Subdivision Ordinance pertaining to water requirements for proposed subdivisions containing fifteen lots or more that contains ambiguous language that presents challenges in administering the ordinance. Mr. Jacobs recommends that the subdivision ordinance be

amended to clarify that the developer of any subdivision with fifteen or more new parcels will be required to use a public water system when available, will be encouraged (though not required) to provide a private central water supply system if public water is not available and if individual wells are to be used the wells must meet the requirements of the State Health Code and be approved by the health department.

Upon a motion by Mr. Zubrod, seconded by Mr. Jones, and unanimously carried, the Board referred the proposed amendments to the Subdivision Ordinance to the Planning Commission for recommendation.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Re: Old Business

Emergency Communication System Update

Supervisor Zubrod stated that an RFP to procure the emergency communication system has been drafted. Once the required frequencies have been obtained from the Virginia Department of Emergency Management the RFP will be advertised.

Re: Appointments

Brunswick County 300th Anniversary Committee

Upon a motion by Mrs. Harris, seconded by Mr. Jones, and unanimously carried, the Board appointed Rebecca Akers to the Brunswick County 300th Anniversary Committee representing the Totaro Election District.

Ayes: Harrison, Jones, Tyler, Zubrod, Harris; Nays: None

Brunswick County Industrial Development Authority

This matter was continued.

Brunswick County Litter Control Council

This matter was continued.

Southside Central Workforce Development Board

This matter was continued.

Re: Adjourn

Upon a motion by Mr. Jones, seconded by Mr. Harrison, and unanimously carried, the Board adjourned.

Hon. Barbara Jarrett-Harris, Chair

Charlette T. Woolridge, Ph.D., Clerk