

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, DECEMBER 12, 2012, IN THE AUDITORIUM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: WELTON TYLER, CHAIRMAN; BARBARA JARRETT DRUMMOND, VICE-CHAIR; JOHN CATALDO, BERNARD L. JONES, SR., BOARD OF SUPERVISOR MEMBERS; CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PHYLLIS KATZ, COUNTY ATTORNEY; TAMMY W. NEWCOMB, DEPUTY CLERK

ABSENT: DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBER

Re: Closed Meeting – 6:30 p.m.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, convened in Closed Meeting to discuss the following matters:

2.2-3711.A.1

- Personnel – Discussion of applicants for the part-time building inspector position

2.2.3711.A.7

- Consultation with legal counsel regarding certain issues for which legal advice is required prior to action by the Board.

MOTION TO RECONVENE IN OPEN MEETING

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, reconvened in Open Meeting.

CERTIFICATION OF CLOSED MEETING DISCUSSION

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Call to Order – 7:30 p.m.

Chairman Tyler called the regular meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Supervisor Drummond gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda with the following addition:

Add under New Business

- Part-time Building Inspector Position

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Approval of Minutes

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the minutes of the November 7, 2012, special meeting and

the November 14, 2012, regular meeting as recorded.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Virginia Department of Transportation Monthly Report

The monthly report was submitted as follows:

Maintenance Forces

- Performed brush cutting on primary routes.
- Machined non-hard surface roadways and hauling stone where needed.
- Repaired shoulders on various primary routes.
- Performed ditching in problem areas.
- Patched potholes on selected secondary routes.
- Replaced cross pipes on Route 634 and Route 712.

Alberta I-85 Interchange – Request for Letter of Support

Ms. Woolridge, County Administrator, presented a letter from the Town of Alberta requesting that Brunswick County support the clearing of the right-of-way at the Alberta I-85 Interchange to improve site distance.

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board voted to send a letter requesting that the Virginia Department of Transportation to determine the feasibility of clearing the right-of-way at the Alberta I-85 Interchange to improve site distance as requested by the Town of Alberta.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Special Presentation

James Solomon Russell Middle School Football Team – Southside District Middle School Conference 2012 Champions

The Board of Supervisors honored the James Solomon Russell Middle School football team as the Southside District Middle School Conference 2012 Champions.

The following individuals were recognized:

Coach	Terry Stith
Assistant Coach	Isaac Howard
Assistant Coach	Melvin McFarland
Volunteer Assistant Coach	Tony Alexander
Volunteer Assistant Coach	Rasulullah Harris
Manager	Dayvon Elder
Manager	Raymond Hardy
Manager	Dalin Carter

Players

Sharmane Alexander	Antonio Macklin
Keyon Booth	Timothy McCutcheon
Tristain Chavis	Raekwon Montague
Jabrell Coleman	Thomas Person
Rakel Cook	Tavarius Peterson
Jordan Cox	James Phillips
Treven Easter	Tyshawn Phillips
Jayvonte' Elder	Anthony Pleasants
Marquis Garner	Gavin Rasner
James Gillis	Isreal Reavis
Cire Gonzales	Kwante' Rice
Damani Hailey-Gillis	Jeremiah Scott
Bryndon Harrison	Jawuan Shelton
Malik Hicks	De'Jour Stith
Ahdarius Jackson	Isaiah Stith
Jordan Jackson	Xavier Stith
Tyshawn Jackson	Jordan Taylor
Tyshaun Jarrell	Dalirious Washington
Jeremiah Jones	Kawan Wilson
Shamoad Jones	
Darlwin Lee	

Re: Department/Agency Presentations

TransTech Alliance – Sherry Swinson, Executive Director

Sherry Swinson, Executive Director, presented an overview of the organization's

project goals as follows:

- Develop an economic development brand for the six-county, one-city region.
- Reflect the unique economic development assets of the region.
- Differentiate the region from other regional markets by promoting distinctive attributes that demonstrate its value.
- Evaluate the TransTech name to determine if it should be changed or modified to better reflect the economic development image of the region.

Ms. Swinson indicated that the regional attributes are: Location, transportation, training, legacy, and resources. She stated that the proposed new identity system will consist of:

- Name: Related to your role in the history and future of the nation.
- Tagline: Three words that describe the region.
- Typeface: Contemporary and bold.
- Colors: Six colors taken from the region itself.
- Iconography: Three variations, allowing great flexibility.

As a result, the new branding for the TransTech Alliance was revealed as “Virginia’s Growth Alliance”.



This was provided for the Board’s information.

Brunswick Sheriff’s Office – Appropriation of Surplus Property Proceeds – Sheriff Brian Roberts

Sheriff Roberts provided an overview of his proposed plan to renovate the jail portion of the Sheriff’s Office. Since the planning and subsequent opening of the Meherrin River Regional Jail on July 1, 2012, a partnership between Brunswick, Mecklenburg, and Dinwiddie Counties, Brunswick County’s local jail, which is located in the basement of the Sheriff’s Office, is unoccupied. The renovation of the jail would be

repurposed to create office spaces for deputies that are located in the County Government Building.

Previously, Sheriff Roberts presented a preliminary budget estimate to the Board of Supervisors from Moseley Architects dated February 8, 2012, requesting to fund the renovation of the Sheriff's Office. However, Sheriff Roberts has utilized inmate labor to perform many of the renovation functions (i.e. removal of jail cells, etc.), thereby, reducing the renovation costs.

Sheriff Roberts is requesting to use the following funds to continue efforts to renovate the jail. Additional financing of this renovation project will be requested at a later date:

▪ Sale of kitchen equipment	\$3,630.33
▪ Scrap metal	<u>\$1,130.00</u>
Total	\$4,760.33

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board approved the appropriation in the amount of \$4,760.33 to the Repair and Maintenance Sheriff's Office line item as requested.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Citizen Comments

The Chairman opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak.

Supervisor Cataldo made the following statement: "All recognize that everyone has first amendment rights that allow you to say pretty much whatever you want to say. However, the display of ungentlemanly conduct last month was ugly. The lack of

respect shown and personal attacks were over the top. As many of the speakers were Better Brunswick Government (BBG) members, I checked with the BBG leadership to see what was going on. I was assured that this outburst was not BBG planned. The BBG urges its members to be respectful to everyone and avoid personal attacks. So I am directing these comments to the individuals that were involved. Political discourse in Virginia has always been respectful and centered on actions, issues, or statements, not the individuals or personalities involved. This is how gentlemen behave. I think that last month was just an unusual situation that spontaneously got out of control. I know most of you and have always considered you gentlemen. Please reconfirm by your future actions that this is true.”

The following citizens spoke.

- Wayne Hyde, 23717 Christanna Highway, Alberta, Virginia, thanked the Board of Supervisors for voting to write a letter to Virginia Department of Transportation in support of the Alberta I-85 Interchange project.
- Bob Abernathy, 821 Valentines Street, Valentines, Virginia, stated that he doesn't believe the historic courthouse is handicapped accessible.
- Gene Wiley, 220 Reedy Creek Road, Freeman, Virginia, wished everyone a joyous holiday season.
- Wally Sayko, 1031 Alexandria Drive, Bracey, Virginia, wished everyone a joyous holiday season.

After providing all citizens an opportunity to express their views, the Chairman closed the Citizen Comment period.

Re: Consent Calendar of Reports

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved the Consent Calendar of Reports as presented for the following organizations:

- A. Lawrenceville-Brunswick Airport Monthly Report – November 2012
- B. Roanoke River Service Authority Minutes
- C. Economic Development Coordinating Council Minutes
- D. Industrial Development Authority Report

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated December 12, 2012, in the amount of \$520,945.80
- System checks dated December 12, 2012, in the amount of \$178,045.90

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved disbursements in the amount of \$698,991.70 as presented.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Electoral Board – FY13 Additional Appropriation

Mrs. Reekes, Director of Finance, stated that the Electoral Board received \$5,000 from the State Board of Elections towards the purchase of an optical scanner. An appropriation is needed to account for the expenditure.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board accepted and appropriated the amount of \$5,000 to the applicable revenue and expenditure line items in the FY13 Electoral Board departmental budget.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

FY13 Appropriation – Brunswick County Housing Needs Assessment

Mrs. Reekes, Director of Finance, stated that in February 2012, the Virginia Department of Housing and Community Development awarded Brunswick County \$15,000 to conduct a Strategic Housing Needs Assessment Study. The Board of Supervisors approved the planning grant in April 2012. The funds need to be appropriated in FY13 to properly account for the expenditures related to the grant.

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board appropriated the amount of \$15,000 to the applicable revenue and expenditure line items in the General Capital Projects Fund.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

FY14 Budget Schedule

Mrs. Reekes, Director of Finance, presented the draft FY14 Budget Schedule for the Board of Supervisors review.

This was presented for the Board's information.

Re: Planning Director's Report

Schedule Public Hearing: Rezoning Case #12-021, Submitted by Virginia Electric and Power Company, Agricultural (A-1) to Industrial (I-1)

Ms. Leslie Sullivan, Director of Planning, stated that the subject property is located on the south side of Governor Harrison Parkway (Highway 58), approximately 0.2 miles east of the intersection of Vulcan Quarry Road (State Route 756) and Governor Harrison Parkway, located in the Sturgeon Magisterial District also identified as Tax Map 55 Parcel 66 and a portion of Tax Map 55 Parcel 65. The applicant is requesting to

rezone approximately 235 acres from Agricultural (A-1) to Industrial (I-1) Zoning District for future industrial development.

The Planning Commission conducted a public hearing on the application at its December 11, 2012, meeting and recommends approval of the application as presented.

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board authorized the advertisement of a public hearing on Rezoning Case #12-021 for its January 2013, regular meeting as recommended by the Planning Commission.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Schedule Public Hearing: Case #12-022, Amendment to conditional Use Permit Case #11-009, submitted by Virginia Electric and Power Company

Ms. Sullivan, Director of Planning, stated that the subject property is located on the south side of Governor Harrison Parkway (Highway 58), approximately 1.2 miles east of the intersection of Vulcan Quarry Road (State Route 756) and Governor Harrison Parkway, located in the Sturgeon Magisterial District also identified as Tax Map 55 Parcel 64D. The applicant is requesting approval of an amendment to Conditional Use Permit #11-009 to relocate the entrance.

The Planning Commission conducted a public hearing on the application at its December 11, 2012, meeting and recommends approval of the application as presented.

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board authorized the advertisement of a public hearing on Rezoning Case #12-022

for its January 2013, regular meeting as recommended by the Planning Commission.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Johnson Run Road Improvements

Ms. Sullivan, Director of Planning, stated that residents of Johnson Run Road have attended several Board of Supervisor meetings to request the Board's approval to place the portion east of the intersection of Johnson Run Road and Doyle Lake Road in the Virginia Department of Transportation's (VDOT) secondary system of state highways. The western portion of Johnson Run Road is currently maintained by VDOT. As a result, the Board of Supervisors directed staff to work with VDOT to assess the feasibility of improving Johnson Run Road for acceptance into the secondary system of state highways.

In order to meet VDOT's conditions to accept a road into the secondary system of state highways, a road must meet the minimum 40' unrestricted right-of-way requirements. Therefore, the acquisition of property on Johnson Run Road is necessary to meet VDOT's right-of-way requirements. However, due to the unwillingness of a property owner to donate the needed property, the property must be obtained through condemnation.

Upon motion of Mr. Jones, seconded by Ms. Drummond, and unanimously carried, the Board authorized the Director of Planning to proceed with the condemnation of property on Johnson Run Road.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: County Administrator's Report

Schedule 2013 Organizational Meeting

Ms. Woolridge, County Administrator, stated that each year in January, the Board of Supervisors conducts an organizational meeting to establish the time, date and place of its regular Board meetings for the upcoming calendar year. Additionally, the Board adopts its Rules of Order, makes various committee appointments and elects officers.

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board scheduled its 2013 Organizational Meeting on January 3, 2013, at 6:30 p.m. in the auditorium of the County Government Building.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Brunswick Byways Visitor and Interpretive Center – Exhibit Design Award

Ms. Woolridge, County Administrator, stated that the Southside Planning District Commission, on behalf of Brunswick County, administers the National Scenic Byways Program and Tobacco Commission grants to complete the Brunswick County Byways Visitors and Interpretive Center Project. Southside Planning District Commission provided the Board with a Procurement Summary that provides an overview of the process used to procure exhibit design services for the Brunswick County Byways Visitor and Interpretive Center. Proposals have been received as follows:

- Abrams Associates Design, LLC
- Experience Design
- Museum Concepts
- Riggs Ward

Based on the selection criteria outlined in the request for proposal, the selection

committee recommends Museum Concepts to provide exhibit design services. This project is funded by the National Scenic Byways Program and the Virginia Tobacco Indemnification and Community Revitalization Commission.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board accepted the proposal from Museum Concepts and authorized the County Administrator to sign all documents relative to this project.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None

Re: New Business

Board of Supervisors Retreat

Ms. Woolridge, County Administrator, stated that under its small purchase procedures, bids were solicited from three (3) vendors to facilitate the proposed Board of Supervisors retreat. However, two (2) bids were received as follows:

- Chandler Planning – Michael Chandler
- A. Tyler St. Clair
- A verbal response was received from Mark Rubin indicated that he is not interested in submitting a bid at this time.

Upon motion of Mr. Cataldo, seconded by Mr. Jones, and unanimously carried, the Board accepted the bid from Chandler Planning to facilitate the Board of Supervisors Retreat and authorized the County Attorney to draft a contract for the County Administrator's review and signature.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Part-time Building Inspector Position

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board appointed Mr. Benjamin L. Marks, Jr. to the position of Part-time Building Inspector as recommended by the Personnel Committee.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Appointments

Brunswick County Litter Control Council

This matter was continued.

Economic Development Visioning Council

This matter was continued.

Workforce Investment Board

This matter was continued.

Brunswick County Board of Zoning Appeals

The matter was continued.

Southside Virginia Alcohol Safety Action Program

Upon motion of Ms. Drummond, seconded by Mr. Jones, and unanimously carried, the Board reappointed Lieutenant Dwayne T. Jones to serve a three (3) year term on the Southside Virginia Alcohol Safety Action Program representing Brunswick County.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Re: Adjourn

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board adjourned until January 3, 2013, at 6:30 p.m. in the auditorium of the County Government Building.

Ayes: Cataldo, Drummond, Jones, Tyler; Nays: None.

Welton Tyler, Chairman

Charlette T. Woolridge, Clerk