

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, OCTOBER 15, 2014, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: BERNARD L. JONES, SR., CHAIRMAN; WELTON TYLER, VICE-CHAIRMAN; JOHN CATALDO, BARBARA J. DRUMMOND, DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PAUL JACOBSON, COUNTY ATTORNEY; TAMMY W. NEWCOMB, DEPUTY CLERK/RECORDER OF MINUTES

Re: Call to Order - 7:30 p.m.

Chairman Jones called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Chairman Jones invited anyone in the audience who would like to participate in the Invocation with the Board members to please stand and join them. Supervisor Drummond gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board approved the agenda with the following addition:

Add under New Business

- Virginia Tobacco Indemnification and Community Revitalization Commission - Resolution of Support for Wastewater Treatment Project

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Public Hearings

Rezoning Case #14-016, submitted by Erwin L. Maitland Residential (R-1) to Business (B-1)

Ms. Weddington, Director of Planning, stated that the applicant is requesting a rezoning of the subject property from Residential (R-1) to Business (B-1) for future commercial use. The subject property is located on the west side of Christanna Highway (Highway 46), approximately 0.2 of a mile south of the intersection of Christanna Highway and Cattail Drive (State Route 694), in the Totaro Magisterial District and the Totaro Election District, also identified as Tax Map 62 Parcel 33A. The Planning Commission conducted a public hearing on this request at their September 9, 2014, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of Rezoning Case #14-016.

The Chairman opened the public hearing. No citizen spoke.

After providing all citizens with an opportunity to express their views, the Chairman closed the public hearing.

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board approved Rezoning Case #14-016 as recommended by the Planning Commission.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Approval of Minutes

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board approved the minutes of the September 17, 2014, regular meeting and the October 7, 2014, special meeting as presented.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Virginia Department of Transportation (VDOT) Monthly Report

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Route 633 (Pocahontas Road) and Route 740 (Johnson Run Road) projects are ongoing.
- Route 642 deficient culvert replacement is ongoing.
- Performed machining of non-hard surfaced roadways and hauling away stone.
- Repaired signs on various secondary routes.
- Completed second round of mowing.

Supervisor Tyler requested that VDOT conduct a site visit on Belfield Road and Reavis Gin Road. He received complaints from citizens that there are trees overhanging these roads. Mr. Johnson stated that he would investigate the matter and provide the appropriate maintenance.

Re: Brunswick County Public Schools Monthly Report

Mrs. Dora Wynn, Division Superintendent, presented a request for the reappropriation of FY14 unexpended funds in the amount of \$53,000 as follows:

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|---|----------|
| • Security Grant | \$17,820 |
| • Security Needs for Red Oak/Sturgeon Elementary School | \$ 9,500 |
| • Maintenance and Transportation Van/Pickup | \$20,680 |
| • Classroom Chairs | \$ 5,000 |

Upon motion of Mr. Tyler, seconded by Mrs. Williams, and unanimously carried, the Board approved the reappropriation of FY14 unexpended funds in the amount of \$53,000 as requested by Brunswick County Public Schools.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Supervisor Cataldo requested that Superintendent Wynn provide an update on the status of the security of all school buildings at the November Board of Supervisors

meeting. Mrs. Wynn responded that she would provide a report.

Mr. Richard Rush, Director of Business and Support Services, presented an overview of the schools monthly financial report. See attached report.

This was provided for the Board's information.

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. No citizens spoke.

After providing all citizens an opportunity to express their views, the Chair closed the Citizen Comment period.

Re: Consent Calendar of Reports

Upon motion of Ms. Drummond, seconded by Mr. Tyler, and unanimously carried, the Board acknowledged receipt of the following report:

- Roanoke River Services Authority Meeting Minutes

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated September 29, 2014, in the amount of \$2,610.00.
- System checks dated October 9, 2014, in the amount of \$38,868.78.
- System checks dated October 10, 2014, in the amount of \$2,505.68.
- System checks dated October 15, 2014, in the amount of \$258,649.12.
- System checks dated October 16, 2014, in the amount of \$11,712.58.

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board approved disbursements in the amount of \$315,289.77 as presented.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

FY15 Appropriation – Selective Enforcement Equipment Grant

Mrs. Reekes stated that the Brunswick Sheriff’s Office was awarded a grant in the amount of \$4,865 from the National Highway Traffic Safety Administration to implement highway safety projects and purchase related equipment.

Upon motion of Mrs. Williams, seconded by Mr. Tyler, and unanimously carried, the Board accepted and appropriated \$4,865 to the applicable revenue and expenditure line items of the FY15 Sheriff’s Office-Law Enforcement and Traffic Control departmental budget.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Planning Director’s Report

Schedule Public Hearing – Conditional Use Permit Case #14-024 submitted by William F. and Margaret N. Hawkins

Ms. Leslie Weddington, Director of Planning, stated that the applicant is requesting to utilize the existing building on the subject property as a duplex. The subject property is located on the south side of Lawrenceville Plank Road (Business Highway 58), approximately 0.2 of a mile southeast of the intersection of Lawrenceville Plank Road and Planters Road (State Route 606), in the Totaro Magisterial District and the Totaro Election District, also identified as Tax Map 53A-(1) Parcels 7, 8, 9, 10 and 11. The Planning Commission conducted a public hearing on the request at its October 14, 2014, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of Conditional Use Permit Case #14-024 and requested that the Board of Supervisors schedule a public hearing at its November regular meeting.

Upon motion of Mr. Tyler, seconded by Mrs. Williams, and unanimously carried, the Board authorized the advertisement of a public hearing on Conditional Use Permit Case #14-024 for its November regular meeting as recommended by the Planning Commission.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Schedule Public Hearing – Rezoning Case #14-021 submitted by J.J. Sanderson, LLC – Agricultural (A-1) to Business (B-1)

Ms. Weddington stated that the applicant is requesting to rezone the subject property from Agricultural (A-1) to Business (B-1) to operate and maintain a restaurant in the existing building on the property. The subject property is located on the west side of Liberty Road (State Route 634) approximately 0.2 of a mile north of the intersection of Liberty Road and Old Stage Road (State Route 712) in the Sturgeon Magisterial District and the Sturgeon Election District, also identified as Tax Map 45 Parcel 5B. The Planning Commission conducted a public hearing on the request at its October 14, 2014, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of Rezoning Case #14-021 and requested that the Board of Supervisors schedule a public hearing at its November regular meeting.

Upon motion of Mr. Tyler, seconded by Mr. Cataldo, and unanimously carried, the Board authorized the advertisement of a public hearing on Rezoning Case #14-021 for its November regular meeting as recommended by the Planning Commission.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Schedule Public Hearing – Rezoning Case #14-022 submitted by J.J. Sanderson, LLC – Agricultural (A-1) to Industrial (I-1) to manufacture pre-fab metal frame homes

Ms. Weddington stated that the applicant is requesting to rezone the subject property from Agricultural (A-1) to Industrial (I-1) to manufacture pre-fab metal frame homes. The subject property is located on the east side of Liberty Road (State Route 634), approximately 0.1 of a mile northeast of the intersection of Liberty Road and Old Stage Road (State Route 712) in the Sturgeon Magisterial District and the Sturgeon Election District, also identified as Tax Map 45 Parcel 3. The Planning Commission conducted a public hearing on the request at its October 14, 2014, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to defer action on Rezoning Case #14-022 until the Board of Supervisors takes action on Ordinance Amendment Case #14-026. As a result, no action is required from the Board at this time.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Schedule Public Hearing – Ordinance Amendment Case #14-026 submitted by J. J. Sanderson, LLC – Request to add the manufacture of pre-fab metal homes to the Industrial (I-1) Zoning District

Ms. Weddington stated that the applicant is requesting approval of a use not provided for application to amend the Brunswick County Zoning Ordinance to add the manufacture of pre-fab metal homes in the Industrial (I-1) Zoning District. The Planning Commission conducted a public hearing on the request at its October 14, 2014, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of Ordinance Amendment Case #14-026 and requested that the Board of Supervisors schedule a public hearing at its November regular meeting.

Upon motion of Mrs. Williams, seconded by Mr. Cataldo, and unanimously carried, the Board authorized the advertisement of a public hearing on Ordinance Amendment Case #14-026 for its November regular meeting as recommended by the Planning Commission.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: County Administrator's Report

Virginia Association of Counties Annual Meeting – Designation of Voting Proxy

Dr. Woolridge stated that Virginia Association of Counties' (VACo) annual business meeting is scheduled for Tuesday, November 11, 2014. In accordance with the VACo bylaws, each county is requested to designate a member of its Board of Supervisors to cast its vote at the Annual Business Meeting.

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board designated Bernard L. Jones, Sr., Chairman, as the voting representative.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: New Business

Virginia Tobacco Indemnification and Community Revitalization Commission - Resolution of Support for Water/Wastewater Treatment Project

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board adopted the following resolution in support of the wastewater treatment project located at the Rawlings/I-85 interchange:

WHEREAS, the Brunswick County Industrial Development Authority wishes to apply for a Tobacco Indemnification and Community Revitalization Economic Development Grant, and;

WHEREAS, Tobacco Commission funds will be used to fund a wastewater treatment project in Brunswick County, and;

WHEREAS, local government support has been demonstrated for this project, and;

NOW, THEREFORE, BE IT RESOLVED that the Brunswick County Board of Supervisors fully supports this application submitted by the Brunswick County Industrial Development Authority.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Appointments

Brunswick County Litter Control Council

This matter was continued.

Economic Development Coordinating Council

This matter was continued.

Workforce Investment Board

This matter was continued.

Community Criminal Justice Board

Upon motion of Mr. Tyler, seconded by Mr. Cataldo, and unanimously carried, the Board appointed Crystal Willet, Superintendent of Meherrin River Regional Jail, to serve a two year term on the Community Criminal Justice Board.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Brunswick County Industrial Development Authority

Dr. Woolridge presented a letter of resignation from Wally Sayko, Meherrin Election District representative. As a result, an appointment is required to fill Mr. Sayko's unexpired term through June 30, 2015.

Upon motion of Mr. Cataldo, seconded by Mrs. Williams, and unanimously carried, the Board appointed Mrs. Jean Moody to serve the unexpired term, through June 30, 2015, on

the Industrial Development Authority representing the Meherrin Election District.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Southside Planning District Commission

Upon motion of Mr. Jones, seconded by Mrs. Williams, and unanimously carried, the Board reappointed Garland Baird to serve a three year term on the Southside Planning District Commission representing Brunswick County.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Adjourn

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board adjourned.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Hon. Bernard L. Jones, Sr., Chairman

Charlette T. Woolridge, Ph.D., Clerk