

VIRGINIA: AT A SPECIAL MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON TUESDAY, APRIL 29, 2014, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: BERNARD L. JONES, SR., CHAIRMAN; WELTON TYLER, VICE-CHAIRMAN; JOHN CATALDO, BARBARA J. DRUMMOND, DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; TAMMY W. NEWCOMB, DEPUTY CLERK/RECORDER OF MINUTES

Re: Call to Order – 5:30 p.m.

Chairman Jones called the meeting to order.

Re: Approval of Agenda

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board approved the agenda as presented.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: FY14 Budget Amendment – Schedule Public Hearing

Mrs. Keli Reekes, Director of Finance, stated that the borrowings totaling \$5,068,095.50 relative to the State Route 58 Water/Wastewater Infrastructure Project must be appropriated in order to properly account for the expenditures. The appropriation exceeds 1% of the total expenditures of the currently adopted budget. As a result, in accordance with the Virginia State Code, a public hearing is required.

Upon motion of Mrs. Williams, seconded by Ms. Drummond, and unanimously carried, the Board authorized the advertisement of a public hearing on the proposed FY14 Budget Amendment for May 21, 2014, beginning at 7:30 p.m.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Mecklenburg-Brunswick Regional Airport Commission

Mr. John Zubrod, Chairman of the Mecklenburg-Brunswick Regional Airport (MBRA) Commission, provided a brief overview of the airport's funding challenges. He explained the loss of revenue as follows:

- Over the past five years, MBRA has lost four corporate-based aircraft. This has caused a decline in fuel sales of 60%, which when combined with the loss in hangar rent, has resulted in an approximate \$85,000 decrease in annual income.
- Yearly contributions from the counties and towns have either been flat or reduced while all other costs have increased.
- Based on upcoming projects, the MBRA requires \$100,000 in funding for the next four years from the localities.

As a result of the aforementioned, MBRA stakeholders have identified the need to increase the level of annual funding participation in order for MBRA to maintain its Federal Aviation Administration Regional Airport Status by completing the mandated Airport Capital Improvement Projects in a timely manner. To address the loss of revenue, the MBRA Board of Commissioners developed a funding formula for participating localities as follows:

- Mecklenburg County 47%
- Town of South Hill 25%
- Brunswick County 24%
- Other towns 4%

Based on the funding formula, the MBRA is asking Brunswick County to commit to level funding for the next four years in the annual amount of \$24,000.

This was provided for the Board's information.

Re: FY15 Budget Work session

FY15 Brunswick County Operating Budget

Mrs. Keli Reekes, Director of Finance, stated that the financial impact as of April 9, 2014 is as follows:

General Deficit as of April 3, 2014	(\$1,205,714)
Increase in Lake Gaston Weed Control Council Funding	(\$25,000)
General Fund Deficit	(\$1,230,714)

Mrs. Reekes stated additional budget impacts are as follows:

- Social Services – Increase local contribution to level funding \$30,000
- Auditor – Increase in FY14 audit fee \$ 1,000
- Circuit Court Judges – Increase in Shared Administrative Expense \$ 1,450
- Solid Waste – Increase in Professional Services – Grass Cutting \$ 1,050
- Lawrenceville-Brunswick Airport – Decrease due to staff changes \$11,997
- Per auditors, vehicles should be included in departmental budgets within the General Fund and not in the Capital Fund. This transfer has no overall financial impact.

The financial impact as of April 29, 2014 is as follows:

General Fund Deficit as of April 9, 2014	(\$1,230,714)
Additional Budget Impacts	(\$21,503)
Transfer all vehicles from Capital Fund to General Fund	(\$181,922)
General Fund Deficit	(\$1,434,139)

Upon motion of Mr. Tyler, seconded by Mr. Cataldo, and unanimously carried, the Board approved an additional \$12,000 to be allocated to the FY15 Mecklenburg-Brunswick Regional Airport budget request. As a result, the FY15 Mecklenburg-Brunswick Regional Airport Budget request is \$17,000. This results in a General Fund Deficit of \$1,446,139.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

This was provided for the Board's information.

FY15 Brunswick County Capital Improvement Project Budget

Mrs. Reekes stated that the financial impact as of April 29, 2014 is as follows:

Capital Improvement Projects Deficit as of April 9, 2014	(\$621,587)
Remove Building Official's Request (One Vehicle)	(\$28,850)
Transfer all vehicles from Capital	\$181,922

Fund to General Fund	
Capital Projects Deficit	(\$410,815)

This was provided for the Board's information.

FY15 Brunswick County General Fund and Capital Improvement Project Budgets – Authorization to Advertise

Upon motion of Mrs. Williams, seconded by Ms. Drummond, and unanimously carried, the Board authorized the advertisement of a public hearing on the FY15 Brunswick County General Fund and Capital Improvement Project Budgets for May 21, 2014, beginning at 7:30 p.m. with the deficit of \$1,856,954.00 to be transferred from the FY15 Undesignated General Fund Balance. Further, the tax levies will be advertised as follows:

Real Estate	\$0.47 per \$100 assessed value
Personal Property	\$3.60 per \$100 assessed value
Special Classification of Personal Property - Fire and Rescue Volunteers	\$2.40 per \$100 assessed value
Mobile Homes	\$0.47 per \$100 assessed value
Machinery and Tools	\$3.40 per \$100 assessed value
Merchant's Capital	\$1.20 per \$100 assessed value
Public Service Corp-Real Estate	\$0.47 per \$100 assessed value
Public Service-Personal Property	\$3.60 per \$100 assessed value

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Adjourn

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board adjourned.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Bernard L. Jones, Sr., Chairman

Charlette T. Woolridge, Ph.D., Clerk