

VIRGINIA: AT AN ADJOURNED MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, APRIL 10, 2013, IN THE BRUNSWICK COUNTY GOVERNMENT BUILDING AUDITORIUM

PRESENT: BARBARA J. DRUMMOND, CHAIR; WELTON TYLER, VICE-CHAIRMAN; JOHN CATALDO, BERNARD L. JONES, SR., DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; TAMMY W. NEWCOMB, DEPUTY CLERK

Re: Call to Order – 6:00 p.m.

Chair Drummond called the Board of Supervisors meeting to order.

Re: Approval of Agenda

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda as presented.

Ayes: Cataldo, Jones, Williams, Tyler, Drummond; Nays: None.

Re: Board of Supervisors Budget Work session

FY14 Brunswick County Operating Budget

Ms. Woolridge, County Administrator, presented the financial impact as of March 25, 2013:

General Fund Out of Balance at March 13, 2013	(\$503,629)
Health Insurance Rate Increase	(\$51,897)
General Fund Out of Balance at March 25, 2013	(\$555,526)

Ms. Woolridge presented the following actions as approved by the Board on April 4, 2013:

- Reductions in State Aid to Localities is eliminated. Total savings: \$84,000.

- Board approved the hiring of an additional dispatcher, thus reducing the E911 budget. Total savings: \$15,069.
- Line of duty increase of \$153.
- Board approved \$100 tax credit incentive plan for volunteer fire & EMS agencies. Increase in expenditures of \$13,100.
- Board approved a 3% salary increase for all full-time employees.
 - Expenditures: \$123,755
 - Revenues: \$60,000
 - County impact: \$63,755

As a result, the financial impact as of April 4, 2013 is as follows:

General Fund Out of Balance at March 25, 2013	(\$555,526)
Actions taken at April 4, 2013 Budget Work session	(\$27,939)
General Fund Out of Balance at April 4, 2013	(\$583,465)

Additional budget considerations:

Vehicle Lease/Finance Program

- Front End Loader Refuse Collection
- Administration Vehicles
- Sheriff's Vehicles

It was the consensus of the Board to defer the lease/financing of the front end loader refuse collection vehicle and administration vehicles for review and consideration during the FY15 budget process. The purchase of vehicles for the Sheriff's Office will be considered in the FY14 Capital Improvement Projects budget.

Raises for Brunswick County Public School Standards of Quality (SOQ) funded personnel

Included in the Governor's budget proposal is a 2% salary increase which covers all Standards of Quality (SOQ) funded personnel and fringes. The state will provide funding in the amount of \$220,000, with a required local match in the amount of \$40,000

for FY14. The state is covering one-half year of the salary increase. Going forward the local match is estimated at \$80,000 per year. If approved, the Board of Supervisors' approval must be certified to the Virginia Department of Education by June 15, 2013.

Upon motion of Mr. Tyler, seconded by Mr. Jones, and carried, the Board approved the local match in the amount of \$40,000 for the two percent (2%) raise for Brunswick County Public School Standards of Quality funded personnel.

Ayes: Cataldo, Jones, Tyler, Drummond; Nays: Williams.

Emergency Services Advisory Board

- Emergency Medical Services (EMS)

Mr. Aubrey W. "Buddy" Hyde, Jr., Emergency Management Coordinator, presented a request on behalf of the Emergency Services Advisory Board to fund eight (8) additional full time positions (\$40,000 each) for the Emergency Medical Service (EMS) agencies. He advised that this proposal would relieve the staffing shortage that has been experienced by each agency and further would bring the agencies into compliance with Virginia Emergency Medical Services regulations. Additionally, he requested that the Board consider increasing funding for the three (3) existing full time EMS positions from \$30,000 to \$40,000 each.

Upon motion of Mr. Tyler, seconded by Mr. Jones, and carried, the Board approved three (3) new full time positions (\$40,000 each) for the EMS agencies and provided an additional \$30,000 to bring the existing three (3) EMS position salaries to \$40,000 each, for a total amount of \$150,000.

Ayes: Cataldo, Jones, Tyler, Drummond; Nays: Williams.

General Fund Out of Balance at April 4, 2013	(\$583,465)
---	-------------

Actions taken at April 10, 2013 Budget Work session	(\$190,000)
General Fund Out of Balance at April 10, 2013	(\$773,465)

FY14 Brunswick County Capital Improvement Projects Budget

Ms. Woolridge, County Administrator, presented Capital Improvement Projects budget implications as follows:

Total Revenue	\$1,615,952
Total Expenditures	\$3,389,055
Capital Improvement Projects Out of Balance	(\$1,773,103)

Please note that the Capital Projects Fund Balance at July 1, 2013, is anticipated be only \$500,000.

Based on the Finance Committee's recommendation as of March 19, 2013, the Capital Improvement Project budget is out of balance in the amount of \$738,237:

Capital Improvement Projects	(\$1,773,103)
Finance Committee Recommendations	\$1,034,866
Total Out of Balance	(\$738,237)

Mr. Cataldo motioned to reduce the FY14 Industrial Development Authority's Capital Improvement Projects Budget from \$300,000 to \$62,000.

Ayes: Cataldo; Nays: Jones, Tyler, Williams, Drummond. The motion failed 4-1.

Upon motion of Mr. Tyler, seconded by Mr. Cataldo, and carried, the Board reduced the FY14 Industrial Development Authority's Capital Improvement Projects Budget from \$300,000 to \$150,000, however, if additional funds are needed by the Industrial Development Authority relative to the Dominion Virginia Power Project or to secure a

prospect, the Executive Director may request additional funds from the Board of Supervisors.

Ayes: Cataldo, Tyler, Drummond; Nays: Jones, Williams.

Capital Improvement Projects Out of Balance	(\$738,237)
Actions taken at April 10, 2013 Budget work session	(\$150,000)
Total Out of Balance	(\$588,237)

Capital Improvement Projects Fund Balance

Upon motion of Mr. Tyler, seconded by Mr. Cataldo, and unanimously carried, the Board approved that all funds received over the projected revenues of \$750,000 for selective enforcement (court fines) shall be transferred to the Capital Improvement Projects Fund Balance beginning July 1, 2013.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: FY14 Brunswick County General Fund and Capital Improvement Projects Budget – Authorization to Advertisement

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board authorized the advertisement of a public hearing on the FY14 Brunswick County General Fund and Capital Improvement Project Budgets for May 15, 2013, beginning at 7:30 p.m. with the deficit of \$773,465 to be transferred from the FY14 Undesignated General Fund Balance and the deficit \$588,237 to be transferred from the FY14 Undesignated Capital Project Fund Balance. Further, the 2013-2014 tax levies will be advertised as follows:

Real Estate

\$0.47 per \$100 assessed value

Personal Property	\$3.60 per \$100 assessed value
Mobile Homes	\$0.47 per \$100 assessed value
Machinery and Tools	\$3.40 per \$100 assessed value
Merchant's Capital	\$1.20 per \$100 assessed value
Public Service Corp-Real Estate	\$0.47 per \$100 assessed value
Public Service Corp-Personal Property	\$3.60 per \$100 assessed value

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Adjourn

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board adjourned until 6:30 p.m. on Wednesday, April 17, 2013, in the auditorium of the County Government Building.

Ayes: Cataldo, Jones, Williams, Tyler, Drummond; Nays: None.

Barbara J. Drummond, Chair

Charlette T. Woolridge, Clerk