

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, MARCH 20, 2013, IN THE AUDITORIUM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: BARBARA JARRETT DRUMMOND, CHAIRPERSON; WELTON TYLER, VICE-CHAIRMAN; JOHN CATALDO, BERNARD L. JONES, SR., DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PHYLLIS KATZ, COUNTY ATTORNEY; TAMMY W. NEWCOMB, DEPUTY CLERK

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**Re: Closed Meeting – 6:30 p.m.**

Upon motion of Mr. Cataldo, seconded by Mr. Tyler, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, convened in Closed Meeting to discuss the following matters:

- 2.2-3711.A.1: Discussion concerning a specific employee of a public body
- 2.2-3711.A.7: Consultation with legal counsel regarding two (2) contractual issues for which legal advice is required prior to action by the Board.

#### **MOTION TO RECONVENE IN OPEN MEETING**

Upon motion of Mr. Cataldo, seconded by Mr. Tyler, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, reconvened in Open Meeting.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

#### **CERTIFICATION OF CLOSED MEETING DISCUSSION**

**WHEREAS**, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby certifies that, to the best of each member’s knowledge, (i) only public business matters lawfully exempted

from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Will each member now so certify:

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Call to Order – 7:30 p.m.**

Chair Drummond called the regular meeting to order and welcomed all citizens in attendance.

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**Re: Invocation and Pledge of Allegiance**

Supervisor Williams gave the Invocation and led the Pledge of Allegiance.

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**Re: Approval of Agenda**

Upon motion of Mrs. Williams, seconded by Mr. Jones, and unanimously carried, the Board approved the agenda with the following additions:

Add under Department/Agency Presentations

- Brunswick County Sheriff's Office – Heating and Air Pneumatic Control Systems Recommendation of Bid Award

Add under Finance Director's Report

- FY14 Local Choice Health Benefits

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Approval of Minutes**

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the minutes of the February 20, 2013, regular meeting;

and the February 28, 2013, adjourned meeting as recorded.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Virginia Department of Transportation Monthly Report**

The monthly report is as follows:

Maintenance Forces

- Performed pothole patching on various primary and secondary routes.
- Performed ditch repairs in problem areas on various secondary routes.
- Cleaned pipes on various routes.
- Repaired shoulders on Route 712, Route 46, Route 1 and on various secondary routes.
- Performed snow removal operations on all routes due to recent snow storm.
- Performed debris removal on various routes.
- Cleaned drop inlets on primary routes.
- Machined non-hard surface roadways and hauled stone where needed.

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**Re: Special Presentations**

**Southside Virginia Community College Women's Basketball Team – 2013 Virginia Community College System Conference Champions and State Tournament Runner Up**

The Board of Supervisors recognized and congratulated the Southside Virginia Community College Women's Basketball Team, 2013 Virginia Community College System Conference Champions and State Tournament Runner Up as follows:

Head Coach	Susan Zachensky-Walthall
Assistant	John Zachensky

Players

Brittany Boswell  
Tracy Branch  
Stepheine Harris  
JaOnna Jacobs  
Jamara Malone  
Kiara Royster

Loren Stith  
Shona Washington

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**Southside Virginia Community College Men's Basketball Team – 2013 Virginia Community College System State Tournament Champions**

The Board of Supervisors recognized and congratulated the Southside Virginia Community College Men's Basketball Team, 2013 Virginia Community College System State Tournament Champions as follows:

Head Coach	Dennis Smith
Assistant Coach	Vincent Brown
Assistant Coach	Nick Burd
Manager	Justin Thornton
Manager	Cavan Bryant
Manager	Anthony DeMarco

Players

Rashaun Alexander  
Odarious Boyd  
Juwana Casper  
DeVone Dugger  
Alan Hershberger  
Khari Jenkins  
Edmund Maxwell  
Alvin Pair  
Terrance Price  
KJ Reagans  
Dontae Tucker  
Tavon Williams

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**Brunswick Academy – Junior Varsity Girls' Basketball Team – 2013 Virginia Commonwealth Conference Regular Season Runner Up**

The Board of Supervisors recognized and congratulated the Brunswick Academy Junior Varsity Girls' Basketball Team, 2013 Virginia Commonwealth Conference

Regular Season Runner Up as follows:

Head Coach	Kristine Thompson
Assistant Coach	Brian Poarch

Players

Karly Blackwell  
Ashley Clary  
Katherine Daniel  
Blair Harrell  
Sarah Poarch  
Jamie Saunders  
Heather Thompson  
Lauren Thompson  
Courtney Walton

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**Brunswick Academy – Junior Varsity Boys’ Basketball Team – 2013 Virginia Commonwealth Conference Regular Season Champions and Virginia Commonwealth Conference Tournament Runner Up**

The Board of Supervisors recognized and congratulated the Brunswick Academy Junior Varsity Boys’ Basketball Team, 2013 Virginia Commonwealth Conference Regular Season Champions and Virginia Commonwealth Conference Tournament Runner Up as follows:

Head Coach	Gary Bardwell
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Players

Lukas Curtis  
Jay Edmunds  
Dallas Hawthorne  
Brent Hoffman  
Garrett Ramsey  
Tony Rivas  
Will Tanner  
J.R. Thomas  
Jared Utley  
Noah Wang  
Kevin Yang

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**Brunswick High School – 2013 Virginia High School League, Group AA, Indoor Track and Field, 55 Meter Hurdle State Champion – Da’Juan Seward**

The Board of Supervisors recognized and congratulated Da’Juan Seward, the Brunswick High School, 2013 Virginia High School League, Group AA, Indoor Track and Field, 55 Meter Hurdle State Champion.

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**Brunswick High School – 2013 Virginia High School League, Group AA, Indoor Track and Field, Shot Put State Champion – Younique Morgan**

The Board of Supervisors recognized and congratulated Younique Morgan, the Brunswick High School, 2013 Virginia High School League, Group AA, Indoor Track and Field, Shot Put State Champion.

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**Brunswick High School Varsity Girls’ Basketball Team, 2013 Virginia High School League, Group AA, Division III, State Runner Up**

The Board of Supervisors recognized and congratulated the Brunswick High School Varsity Girls’ Basketball Team, 2013 Virginia High School League, Group AA, Division III, State Runner Up as follows:

Head Coach	Juliana Grant
Assistant Coach	Charreko Walker
Assistant Coach	Azizi O’Bryant

Players

Tiffney Banks  
Desiray Bennett  
Javana Boyd  
Shalance Crenshaw  
Juanita Eshelman  
Harley Jones

Mauricea Mays  
Shalonda Moore  
Bria Stith  
Myneshia Walker

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**Brunswick High School Varsity Boys' Basketball Team , 2013 Virginia High School League, Group AA, Division III, State Champions**

The Board of Supervisors recognized and congratulated the Brunswick High School Varsity Boys' Basketball Team, 2013 Virginia High School League, Group AA, Division III, State Champion as follows:

Head Coach	Bryant Stith
Assistant Coach	Davie Burke
Assistant Coach	Terry Hardy
Assistant Coach	Stevie Reynolds
Assistant Coach	Darrick Summiel
Assistant Coach	Ronald Thornhill
Assistant Coach	Charreko Walker
Manager	Tony Barnes
Manager	Ed Hill
Manager	Justin Ruffin

Players

Jaquris Brewer	Darren Owens
Xavier Burke	Brandan Stith
Tamarus Crutchfield	Broderick "BJ" Stith
Daivon Ferguson	Davonte Stith
Quantre'l Hardy	Isreal Stith
Darren Hays	Stephen Vassor
Harvey Kelly	Jakal Williams
Amir Marks	

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**Re: Department/Agency Presentations**

**Brunswick County/Lake Gaston Tourism Association, Inc. – Application to include Fort Christanna Historical Site in the Virginia Directory of Cultural Heritage Sites – Bobby Conner**

Mr. Bobby Conner, Brunswick County/Lake Gaston Tourism Association, Inc.,

presented an application to include Fort Christanna Historical Site in the Virginia Directory of Cultural Heritage Sites.

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the application, along with a letter of support, to include Fort Christanna Historical Site in the Virginia Directory of Cultural Heritage Sites and further authorized the County Administrator to sign all documents on behalf of Brunswick County.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Drug Forfeiture Fund – FY13 Additional Appropriation – Sheriff B.K. Roberts**

Sheriff Roberts presented a request for an additional appropriation in the amount of \$58,000 to the FY13 Drug Forfeiture Fund for the following expenditures:

Polygraph School/Training/Equipment	\$19,000
Three K-9 Purchases and training	\$34,000
Drug Equipment (wires/cameras)	\$ 5,000

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved the additional appropriation in the amount of \$58,000 to the applicable revenue and expenditure lines of the FY13 Drug Forfeiture Fund departmental budget.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Selective Enforcement – FY13 Additional Appropriation – Sheriff B.K. Roberts**

Sheriff Roberts presented a request for an additional appropriation in the amount of \$50,000 to the FY13 Selective Enforcement budget to continue the selective

enforcement program through the remainder of the fiscal year.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved the additional appropriation in the amount of \$50,000 to the applicable revenue and expenditure lines items of the FY13 Selective Enforcement departmental budget.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Courthouse Maintenance Fund – FY13 Additional Appropriation – Sheriff B.K. Roberts**

Sheriff Roberts presented the following bids for replacement of monitors in the court security office at the Albertis S. Harrison, Jr., Courthouse:

Gaston Security, Inc.	\$2,310.00 (equipment/installation)
Rocky Top	\$2,635.00 (equipment/installation)
Hampton Roads Electric & Security	\$3,000.00 (equipment/installation)
Vector Security	\$6,457.00 (equipment/installation)
Barcode Discount	\$2,397.10 (equipment only)

Sheriff Roberts requested approval to utilize funds from the Courthouse Maintenance Fund to cover costs associated with this project.

Upon motion of Mr. Jones, seconded by Mrs. Williams, and unanimously carried, the Board accepted the bid, in the amount of \$2,310.00, from Gaston Security, Inc., and further approved an additional appropriation in the amount of \$2,310.00 to the applicable revenue and expenditures line items of the FY13 Courthouse Maintenance Fund departmental budget.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Brunswick Sheriff's Office – Heating and Air Pneumatic Control System Recommendation of Bid Award**

Sheriff Roberts stated that one bid was received in response to the request for bids for replacement of the heating and air pneumatic control system at the Sheriff's Office as follows:

Dominion Energy Management, Inc.      \$85,015.00

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board accepted the bid, in the amount of \$85,015.00, from Dominion Energy Management, for replacement of the heating and air pneumatic control system at the Brunswick Sheriff's Office utilizing \$52,678 from the Maintenance of Buildings and Grounds-Sheriff's Office budget and \$32,337 from General Fund Balance.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Presentations**

**Resolution – 50<sup>th</sup> Anniversary of Lake Gaston – Ret. General Brigadier David L. Johnson, SPLASH Planning Committee**

Retired Brigadier General David L. Johnson presented a resolution in recognition of the 50<sup>th</sup> anniversary of Lake Gaston for the Board's consideration.

Upon motion of Mrs. Williams, seconded by Mr. Cataldo, and unanimously carried, the Board adopted the following resolution:

**WHEREAS**, Lake Gaston has proven to be a tremendous asset to both Virginia and North Carolina and provides a positive impact on the economy and quality of life of the surrounding rural communities since its creation in 1963; and,

**WHEREAS**, Lake Gaston provides energy, recreation, scenic beauty, drinking water, and is a protected ecological habitat for plants, animals, and marine life; and,

**WHEREAS**, Brunswick County recognizes the environmental jewel that we have in Lake Gaston; and,

**WHEREAS**, we note the ever increasing number of people that visit Lake Gaston and the growing number of those who choose to live, shop and play around the lake; and,

**WHEREAS**, the citizens of Brunswick County greatly value Lake Gaston for all of these benefits; and,

**WHEREAS**, Brunswick County recognizes Lake Gaston for its vital economic importance and the personal benefits enjoyed by residents and visitors; and,

**NOW, THEREFORE BE IT RESOLVED** that the Brunswick County Board of Supervisors hereby designates Thursday, June 20, 2013, as a special day commemorating the 50<sup>th</sup> anniversary of the creation of Lake Gaston – the 50<sup>th</sup> birthday of the lake. Further, we encourage events to be conducted throughout the Lake Gaston area in the fifty (50) days preceding this special Lake Gaston Birthday to promote awareness of the history, traditions and benefits of the lake to residents, vacationers, and visitors.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Citizen Comments**

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak.

The following citizen spoke.

- James Woodley suggested that Brunswick County erect a sign or marker to recognize the Brunswick High School boys and girls basketball team's accomplishments at the state level over the past seven (7) years. He volunteered to maintain the sign, if erected.

After providing all citizens an opportunity to express their views, the Chair closed the Citizen Comment period.

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**Re: Consent Calendar of Reports**

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried,

the Board approved the Consent Calendar of Reports as presented for the following organizations:

- A. Lawrenceville-Brunswick Airport Monthly Report – February 2013
- B. Roanoke River Service Authority Minutes
- C. Industrial Development Authority Report

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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### **Re: Finance Director's Report**

#### **Approval of Disbursements**

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated March 13, 2013, in the amount of \$3,240.00
- System checks dated March 14, 2013, in the amount of \$48,069.35
- System checks dated March 20, 2013, in the amount of \$209,692.66

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved disbursements in the amount of \$261,002.01 as presented.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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#### **Clerk of Circuit Court – FY13 Additional Appropriation**

Mrs. Reekes, Director of Finance, stated that the Clerk of the Circuit Court has received additional revenues in the amount of \$5,800 from the Compensation Board.

The funds are to be used for information technology purposes.

Upon motion of Mr. Jones, seconded by Mrs. Williams, and unanimously carried, the Board accepted and appropriated the additional \$5,800 to the applicable FY13 Clerk of the Circuit Court revenue and expenditure line items.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Courthouse Maintenance Fund – Request for Additional Appropriation**

Mrs. Reekes, Director of Finance, stated that total expenditures relative to the repair and maintenance of the Albertis S. Harrison, Jr. Courthouse are anticipated to exceed the current appropriation of \$29,000 in the Courthouse Maintenance Fund departmental budget. An additional appropriation in the amount of \$10,000 is required. Funds are available in the Courthouse Maintenance Fund balance. No local funds are required.

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board approved the additional appropriation in the amount of \$10,000 to the applicable revenue and expenditure line items in the FY13 Courthouse Maintenance Fund departmental budget.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**FY14 Local Choice Health Benefits**

Mrs. Reekes, Director of Finance, stated that the Local Choice renewal for Brunswick County results in an increase of 11.1% to the current rates. Several factors affected the increase, including, but not limited to, a decrease in enrollment and higher claims.

Brunswick County currently pays \$5,532 per employee, per year. The rate increase would cost Brunswick County \$6,144 per employee, per year. As a result, the County would pay an additional \$51,897 per year.

The proposed rates effective from July 1, 2013 through June 30, 2014 are as

follows:

<b>Program</b>	<b>Single</b>	<b>Dual</b>	<b>Family</b>
Key Advantage 500	\$ 512	\$ 947	\$ 1,382
Key Advantage Expanded	\$ 598	\$ 1,106	\$ 1,615

Staff recommends the Board of Supervisors accept the FY14 renewal with the Local Choice Health Benefits Program and fund the increase. As a result, the monthly premiums would be as follows:

<b>Key Advantage 500</b>	<b>Single</b>	<b>Dual</b>	<b>Family</b>
County Pays	\$ 512	\$ 512	\$ 512
Employee Pays	\$ 0	\$ 435	\$ 870

<b>Key Advantage Expanded</b>	<b>Single</b>	<b>Dual</b>	<b>Family</b>
County Pays	\$ 512	\$ 512	\$ 512
Employee Pays	\$ 86	\$ 594	\$ 1,103

Note: The contract with Local Choice must be executed by April 1, 2013.

This matter was deferred until the March 25, 2013, budget work session.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: County Administrator's Monthly Report**

**Lawrenceville Lions Club – Request to Use Lawrenceville-Brunswick Municipal Airport Grounds for Annual Seafood Feast**

Ms. Woolridge, County Administrator, stated that the Lawrenceville Lions Club is requesting use of the Lawrenceville-Brunswick Airport grounds to hold the annual Seafood Feast on Wednesday, May 1, 2013, from 3:00 until 7:00 p.m. The request has been approved by the Town of Lawrenceville and the Lawrenceville-Brunswick Airport Commission.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried,

the Board approved the request by Lawrenceville Lions Club to use the Lawrenceville-Brunswick Airport on Wednesday, May 1, 2013, for the annual Seafood Feast.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Old Business**

**Brunswick County Financial Report Year Ended June 30, 2012 – Acceptance of Report**

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board accepted the Brunswick County Financial Report Year Ended June 30, 2012, as prepared by Robinson, Farmer, Cox Associates.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Appointments**

**Brunswick County Litter Control Council**

This matter was continued.

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**Economic Development Visioning Committee**

This matter was continued.

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**Brunswick County Board of Zoning Appeals**

This matter was continued.

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**Brunswick County Historic Tax Credit Committee**

The County Administrator stated that two applications were submitted from citizens as follows: Mr. William A. "Bill" Hudson and Dr. John D. Sykes, Jr.

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board appointed Dr. John D. Sykes, Jr. to serve on the Brunswick County Historic Tax Credit Committee as a citizen representative.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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### **Southside Virginia Community College Board**

Chair Drummond submitted the name of Reverend Ronald Thornhill for consideration of appointment to the Southside Virginia Community College Board.

Supervisor Jones submitted the name of Ray Thomas for consideration of appointment to the Southside Virginia Community College Board.

Chair Drummond motioned, seconded by Mr. Tyler, to appoint Reverend Ronald Thornhill to serve a four (4) year term on the Southside Virginia Community College Board representing Brunswick County.

Ayes: Drummond, Tyler; Nays: Cataldo, Jones, Williams

The motion failed 2-3.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board appointed Ray Thomas to serve a four (4) year term on the Southside Virginia Community College Board representing Brunswick County.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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**Re: Adjourn**

Upon motion of Mr. Jones, seconded by Mrs. Williams, and unanimously carried, the Board adjourned until March 25, 2013, at 7:30 p.m. in the auditorium of the County Government Building.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

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Barbara J. Drummond, Chair

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Charlette T. Woolridge, Clerk