

VIRGINIA: AT A SPECIAL MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, MARCH 12, 2014, IN THE BRUNSWICK COUNTY GOVERNMENT BUILDING BOARD MEETING ROOM

PRESENT: BERNARD L. JONES, SR., CHAIRPERSON; WELTON TYLER, VICE-CHAIR; JOHN CATALDO, BARBARA JARRETT DRUMMOND, DENISE C. WILLIAMS; BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; TAMMY W. NEWCOMB, DEPUTY CLERK/RECORDER OF MINUTES

Re: Call to Order – 6:00 p.m.

Chairman Jones called the meeting to order.

Re: Closed Meeting

Upon motion of Ms. Drummond, seconded by Mrs. Williams, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, convened in Closed Meeting to discuss the following matter under:

- 2.2-3711.A.7: Consultation with legal counsel regarding a contractual matter requiring legal advice.

Ayes: Cataldo, Drummond, Williams, Jones; Nays: None.

Supervisor Tyler did not attend the closed meeting.

Reconvene in Open Meeting

Upon motion of Ms. Drummond, seconded by Mrs. Williams, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, reconvened in Open Meeting.

Certification of Discussions in Closed Meeting

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member's knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY

Cataldo – Aye
Drummond – Aye
Tyler - Abstain
Williams – Aye
Jones – Aye

VIRGINIA: AT AN ADJOURNED MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, MARCH 12, 2014, IN THE BRUNSWICK COUNTY GOVERNMENT BUILDING BOARD MEETING ROOM

PRESENT: BERNARD L. JONES, SR., CHAIRPERSON; WELTON TYLER, VICE-CHAIR; JOHN CATALDO, BARBARA JARRETT DRUMMOND, DENISE C. WILLIAMS; BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; TAMMY W. NEWCOMB, DEPUTY CLERK /RECORDER OF MINUTES

Re: Call to Order – 6:30 p.m.

Chairman Jones called the meeting to order.

Re: Approval of Agenda

Upon motion of Mrs. Williams, seconded by Ms. Drummond, and unanimously carried, the Board approved the agenda with the following addition:

- Albertis S. Harrison, Jr., Courthouse – Closed Circuit Evaporative Cooler and

Tower Winterizing Accessories

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: FY15 Budget Worksession

FY15 Brunswick County Operating Budget

Dr. Woolridge presented General Fund anticipated revenues as follows:

Revenue from Local Sources	\$12,258,295
Revenue from the Commonwealth	\$3,825,235
Total Revenue	\$16,083,428

Dr. Woolridge presented General Fund anticipated expenditures as follows:

Total Departmental General Fund Budget Requests*	\$11,381,776
Total Transfers to Other Funds (from General Fund)	\$5,930,774
Total Expenditures	\$17,312,550

(*Represents total requests by departments at February 7, 2014)

The budget implications are as follows:

Total Revenues	\$16,083,428
Total Expenditures	(\$17,312,550)
General Fund Deficit*	(\$1,229,122)

(*Projected expenditures exceed projected revenues)

Dr. Woolridge presented the Finance Committee recommendations:

*Funding includes:

- Level-funding the operations of departmental budgets
- Salary adjustments
- Health insurance decrease
- Information Technology part-time employee
- Decrease in Social Services local allocation based on expenditure history

Based on the Finance Committee's recommendations as of March 4, 2014, the financial impact is as follows:

General Fund	(\$1,229,122)
Finance Committee Recommendations	\$503,838
Deficit at March 4, 2014	(\$725,284)

The financial impact as of March 12, 2014 is as follows:

General Fund Deficit as of March 4, 2014	(\$725,284)
Meherrin River Regional Jail	(\$380,755)
General Fund Deficit	(\$1,106,039)

Dr. Woolridge stated that there are two additional potential budget impacts:

- VRS rates are unknown at this time
- Sheriff's Office-Law Enforcement and Traffic Control

This was provided for the Board's information.

FY15 Brunswick County Capital Improvement Project Budget

Dr. Woolridge presented Capital Improvement Project Budget anticipated revenues as follows:

Revenue from the Commonwealth*	\$829,000
Total Revenue	\$829,000

*Represents Brunswick By-ways Visitors Center grant proceeds.

Dr. Woolridge presented Capital Improvement Project Budget anticipated expenditures as follows:

Total General Capital Projects Expenditures*	\$2,041,641
Total Expenditures	\$2,041,641

(*Represents total requests by departments at February 7, 2014)

The budget implications are as follows:

Total Revenue	\$829,000
Total Expenditures	(\$2,041,641)
Capital Improvement Projects Deficit	(\$1,212,641)

Based on the Finance Committee's recommendation as of March 4, 2014, the Capital Improvement Project budget deficit amount is \$545,587:

Capital Improvement Projects	(\$1,212,641)
Finance Committee Recommendations to Level Fund	\$667,054
Capital Projects Deficit	(\$545,587)

This was provided for the Board's information.

Re: Albertis S. Harrison, Jr. Courthouse – closed Circuit Evaporative Cooler and Tower Winterizing Accessories

Dr. Woolridge, County Administrator, stated that bids were solicited to furnish all labor, materials, equipment and services necessary for the removal and installation of a Closed Circuit Evaporative Cooler and Tower Winterizing Accessories for the Albertis S. Harrison, Jr. Courthouse. Three bids were received as follows:

- Jones Electric Contractor, Inc. \$82,253.00
- Temperature Mechanical Services \$93,660.00
- Fife Mechanical, Inc. \$98,498.00

Upon motion of Mrs. Williams, seconded by Mr. Cataldo, and unanimously carried, the Board accepted the bid, in the amount of \$82,253.00 from Jones Electric Contractor, Inc. and authorized the County Administrator to develop terms of the contract and sign on behalf of Brunswick County.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Adjourn

Upon motion of Mr. Tyler, seconded by Mrs. Williams, and unanimously carried, the Board adjourned until 6:30 p.m. on March 18, 2014, in the County Government Building Board Meeting Room.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Bernard L. Jones, Sr., Chairman

Charlette T. Woolridge, Ph.D., Clerk