

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, FEBRUARY 20, 2013, IN THE AUDITORIUM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: BARBARA JARRETT DRUMMOND, CHAIRPERSON; WELTON TYLER, VICE-CHAIRMAN; JOHN CATALDO, BERNARD L. JONES, SR., DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PHYLLIS KATZ, COUNTY ATTORNEY; TAMMY W. NEWCOMB, DEPUTY CLERK

Re: Closed Meeting – 6:30 p.m.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, convened in Closed Meeting to discuss the following matter:

- 2.2-3711.A.1 for discussion concerning a specific employee of a public body and 2.2-3711.A.7 for consultation with legal counsel regarding certain issues for which legal advice is required prior to action by the Board.

MOTION TO RECONVENE IN OPEN MEETING

Supervisor Tyler entered the meeting.

Upon motion of Mr. Cataldo, seconded by Mr. Jones, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, reconvened in Open Meeting.

Ayes: Cataldo, Jones, Williams, Drummond; Nays: None. Abstention: Tyler

CERTIFICATION OF CLOSED MEETING DISCUSSION

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

Ayes: Cataldo, Jones, Williams, Drummond; Nays: None. Abstention: Tyler

Re: Call to Order – 7:30 p.m.

Chair Drummond called the regular meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Supervisor Williams gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved the agenda with the following addition:

Add under Department/Agency Presentations

- Brunswick County Historic Courthouse Renovation Project – Hal Hart, Crabtree, Rohrbaugh & Associates

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Approval of Minutes

Upon motion of Mr. Tyler, seconded by Mrs. Williams, and unanimously carried, the Board approved the minutes of the January 16, 2013, regular meeting as recorded.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Virginia Department of Transportation Monthly Report

Mr. Tommy Johnson, Maintenance Operations Manager, presented the monthly report as follows:

Maintenance Forces

- Performed surface treatment on various routes.
- Machining non-hard surface roadways and shoulders.
- Brush cutting on primary and secondary routes.
- Patched potholes on various routes.
- Corrected ditching problems on various secondary routes.

Schedule Secondary Six Year Plan 2014-2019 Worksession

Mr. Johnson stated that there are no additional state funds available to add new projects to the Secondary Six Year Plan for years 2014-2019. As a result, it is recommended that the Board do not conduct a worksession. However, a joint public hearing between Brunswick County and Virginia Department of Transportation will be held during the April 17, 2013, Board of Supervisors meeting to adopt the Secondary Six Year Plan for years 2014-2019.

Re: Department/Agency Presentations

Brunswick County Historic Courthouse Renovation Project – Hal Hart, Crabtree, Rohrbaugh and Associates

Mr. Hal Hart, Crabtree, Rohrbaugh and Associates, reported that four (4) bids were received on January 10, 2013, in response to the invitation to bid for the Brunswick Historic Courthouse Renovation Project. The apparent low bidder is Blair Construction, Inc. located in Gretna, Virginia in the amount of \$2,785,000. He reported that Crabtree, Rohrbaugh and Associates worked with the Brunswick County team and Blair

Construction, Inc. to conduct value engineering, without compromising the scope of the project. As a result, the construction cost is \$2,428,881.00.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board accepted the bid, in the amount of \$2,428,881.00, from Blair Construction Inc. for renovation of the historic courthouse and further authorized the County Attorney to draft a contract, with the County Administrator to sign on behalf of Brunswick County.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Amendment to Brunswick County Industrial Development Authority, Brunswick County and Town of Lawrenceville Water and Wastewater Agreement – Joan Moore, Executive Director, Brunswick County Industrial Development Authority

Ms. Joan Moore, Executive Director, presented an amendment to the Brunswick County Industrial Development Authority, Brunswick County and Town of Lawrenceville Water and Wastewater Agreement.

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board approved the amendment to the Brunswick County Industrial Development Authority, Brunswick County and Town of Lawrenceville's Water and Wastewater Agreement as presented.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Brunswick County/Lake Gaston Tourism Association Update – Bobby Conner

Mr. Bobby Conner, Brunswick County/Lake Gaston Tourism Association, Inc., provided an update on the Association's activities:

- The National Radio and American Food Roots requests to write a story about Brunswick Stew.

- The 13th annual Brunswick Stew Day at the Capitol was a huge success. The Governor and other elected officials greeted the Brunswick team.
- In October 2012, Lake Magazine printed a detailed article on Fort Christanna. The magazine has a circulation of 10,000 publications. This article was provided at no charge to Brunswick County.
- In December 2012, a ribbon cutting and unveiling ceremony was held for the civil war marker on courthouse square. The marker is featured in the new Civil War Trails Guide.
- The 2013 Virginia Travel Guide is in circulation and features various points of interest throughout Brunswick County.
- The Civil Rights and Heritage Education Trail brochure has been finalized and will be placed in various visitors' centers. The brochures are provided as part of Virginia's Retreat dues.

Re: Presentations

FY12 Financial Report – Kristen Choate, Robinson, Farmer Cox Associates

Mrs. Kristen Choate, Robinson, Farmer Cox Associates, presented the findings in the Brunswick County Financial Report Year Ended June 30, 2012. She reviewed the Communication with Those Charged with Governance letter, stating that there were no disagreements or difficulties with management in performing the audit. An unqualified (or clean) opinion was issued on the financial statements, which reflects that the County's financial statements were fairly stated in accordance with generally accepted accounting principles. Also, there were no issues found with internal controls and the requirements associated with federal awards.

Mrs. Choate further reported that of the \$10 million general fund balance, only \$7.8 million is unassigned. The difference is primarily related to \$1.1 million committed to the Meherrin River Regional Jail. She also stated that \$1.5 million of debt was issued during FY12 to fund school renovations.

This was continued until the March 20, 2013, meeting.

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak.

The following citizens spoke.

- Al Hartley, Lake Gaston Association, presented a letter dated February 20, 2013, outlining goals for the Board of Supervisors to consider during the FY14 budget process. See attached letter.
- Bob Abernathy spoke regarding the scaffolding at the historic courthouse.
- Joee Hoxter, 1395 Alexander Drive, Bracey, Virginia, provided a brief history of Lake Gaston.
- Jim Tomazic, 86 Ercelle Court, Bracey, Virginia, requested that the Board of Supervisors consider appropriating funds to assist with treatment of hydrilla at Lake Gaston.
- Dan Moyles, 293 Marina Road, Ebony, Virginia, provided statistics regarding residential construction on the waterfront at Lake Gaston and requested that the Board of Supervisors consider appropriating funds to assist with treatment of hydrilla at Lake Gaston.
- Wally Sayko, 1031 Alexander Drive, Bracey, Virginia, acknowledged two employees (Mrs. Singleton and Mrs. Brewer) at Ebony Solid Waste Convenience Center for being helpful and pleasant while performing their jobs. Additionally, he requested that the Board of Supervisors consider appropriating funds to assist with treatment of hydrilla at Lake Gaston.

After providing all citizens an opportunity to express their views, the Chair closed the Citizen Comment period.

Re: Consent Calendar of Reports

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the Consent Calendar of Reports as presented for the following organizations:

- A. Lawrenceville-Brunswick Airport Monthly Report – January 2013
- B. Roanoke River Service Authority Minutes

- C. Economic Development Coordinating Council Minutes
- D. Industrial Development Authority Report

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Brunswick County Public Schools Monthly Report

FY13 Grant Re-appropriations, Additional Appropriations and New Grant

Mr. Richard Rush, Director of Business, presented the following FY13 Grant Re-appropriations, Additional Appropriations and New Grants:

Re-appropriations

VPSA Tech Initiative Series XI (Spring 2011)	\$ 104,532.14
Southside LINK Project Series (Spring 2011)	26,000.00
Education Technology Formula Grant	310.07
Title VI-B Section 611	63,196.32
Part B Section 619-Special Education Pre-School	2,911.25
Title VI-B Rural Education	21,690.17
Title I Part A-Improving Basic Programs	45,382.34
Title II Part A-Teacher Quality	32,853.24
Head Start-Red Oak/Sturgeon	8,731.72
Head Start – Meherrin/Powellton	6,835.08
1003(a) School Improvement Grant-Red Oak/Sturgeon	14,852.33
1003(g) School Improvement Grant – Russell Middle	<u>22,958.10</u>
Total:	\$ 350,252.76

Additional Appropriations

1003(g) Title I School Improvement Red Oak & Totaro	\$ 17,080.00
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New Grant

Race to GED	\$ 46,409.00
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Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the grant re-appropriations in the amount of \$350,252.76, grant additional appropriations in the amount of \$17,080.00, and the Race to GED grant in the amount of \$46,409.00.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated February 15, 2013, in the amount of \$49,001.37
- System checks dated February 20, 2013, in the amount of \$388,076.77

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board approved disbursements in the amount of \$437,078.14 as presented.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Brunswick County Public Schools – FY13 Capital Project Appropriation

Mrs. Reekes, Director of Finance, stated that Brunswick County Public Schools recently sold a vacant building located at 203 North Main Street to the Town of Lawrenceville for \$125,000. The proceeds from the sale were used to purchase the former local Department of Forestry building. The proceeds and related expenditure need to be appropriated in FY13.

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board appropriated \$125,000 to the applicable revenue and expenditure line items in the Brunswick County Public Schools – Capital Projects Fund.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Southside Health District – Request to Carryover Funds

Mrs. Reekes, Director of Finance, stated that at the January 16, 2013, meeting, a representative from the Southside Health District requested that the Brunswick County

Health Department retain \$1,787.75 of the \$1,901.07 surplus from FY12. The Health Department would like to carry these funds forward into FY13 rather than return this amount to Brunswick County.

Upon motion of Mr. Tyler, seconded by Mrs. Williams, and unanimously carried, the Board approved the carryover in the amount of \$1,787.75 from FY12 to FY13 as requested.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Courthouse Security Fund – Request for Additional Appropriation

Mrs. Reekes, Director of Finance, stated that the Sheriff is requesting approval of an additional appropriation in the amount of \$21,530 for part-time wages in the Courthouse Security Fund departmental budget. Funds are available in the Courthouse Security Fund balance to cover this request.

Upon motion of Mr. Tyler, seconded by Mr. Jones, and unanimously carried, the Board approved the additional appropriation in the amount of \$21,530 to the applicable revenue and expenditure line items in the Courthouse Security Fund departmental budget.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Ebony Volunteer Fire Department – Request for County Approval

Mrs. Reekes, Director of Finance, stated that Ebony Volunteer Fire Department is requesting Brunswick County's approval in order to receive tax-exempt financing through First Citizens Bank. The fire department is in the process of borrowing

\$250,000 to enlarge the social hall and add an additional truck bay and a day room to their current facility. As stated in the County Approval document, Brunswick County's approval of the loan is given solely for purposes of the public approval requirements for tax-exempt financing because of Section 150(e)(3) and Section 147(f) of the Internal Revenue Code and such approval does not obligate Brunswick County or its Board of Supervisors in any way regarding repayment of the debt.

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board adopted the attached resolution, approved the agreement as presented and authorized the County Administrator to sign on behalf of the Board of Supervisors.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the County Board of Supervisors of Brunswick County, Virginia does hereby approve a tax-exempt loan to Ebony Volunteer Fire Department from First Citizens Bank and Trust in the amount of \$250,000, which loan is to enlarge the social hall and add an additional truck bay and day room, which fire truck(s) and/or fire station will be owned and operated by the Ebony Volunteer Fire Department located at 497 Robinson Ferry Road, Ebony, Virginia 23845.

RESOLVED, FURTHER, that the approval of the loan to the volunteer fire department set forth above is given solely for purposes of the public approval requirements for tax-exempt financing applicable to the volunteer fire department because of Section 150(e)(3) and Section 147(f) of the Internal Revenue Code of 1986, as amended, and such approval does not obligate Brunswick County or its Board of Supervisors in any way regarding repayment of the debt.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the County Board of Supervisors of Brunswick County, Virginia hereby does approve a written agreement requiring the provision of firefighting services to the County by the volunteer fire department in the form of the written agreement attached hereto as an exhibit and incorporated by reference herein.

RESOLVED, FURTHER, that the County Administrator of the Brunswick County Board of Supervisors hereby is authorized to execute on behalf of Brunswick County a written agreement with the volunteer fire department in the form of the written agreement attached hereto as an exhibit and incorporated by reference herein.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: County Administrator's Monthly Report

Brunswick Academy – Request to Use Lawrenceville-Brunswick Municipal Airport Grounds for Annual Virginia Beef and Dairy Festival

Ms. Woolridge, County Administrator, stated that Brunswick Academy is requesting use of the Lawrenceville-Brunswick Airport grounds to hold the annual Virginia Beef and Dairy Festival on Saturday, April 20, 2013. The request has been approved by the Town of Lawrenceville and will be considered by the Lawrenceville-Brunswick Airport Commission at its February 26, 2013, meeting.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board approved the request by Brunswick Academy to use the Lawrenceville-Brunswick Airport on Saturday, April 20, 2013, for the annual Virginia Beef and Dairy Festival, subject to approval by the Lawrenceville-Brunswick Airport Commission.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Appointments

Brunswick County Litter Control Council

This matter was continued.

Economic Development Visioning Committee

This matter was continued.

Workforce Investment Board

Upon motion of Ms. Drummond, seconded by Mr. Tyler, and unanimously carried,

the Board nominated Michael Vaughan and Scott Martin for consideration of appointment to serve two (2) year terms on the Workforce Investment Board as business representatives for Brunswick County.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Brunswick County Board of Zoning Appeals

This matter was continued.

Local Board of Public Welfare

Upon motion of Ms. Drummond, seconded by Mrs. Williams, and unanimously carried, the Board reappointed Michelle Talbert to a four (4) year term on the Local Board of Public Welfare representing Totaro Election District.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Brunswick County Historic Tax Credit Committee

Upon motion of Mr. Jones, seconded by Mr. Tyler, and unanimously carried, the Board appointed Charles E. "Gene" Wiley to serve on the Brunswick County Historic Tax Credit Committee.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

The remaining citizen appointment was continued.

Southside Virginia Community College Board

Upon motion of Mr. Tyler, seconded by Mr. Cataldo, and unanimously carried, the Board appointed the Honorable Bernard L. Jones and reappointed Charlette T.

Woolridge to serve four (4) year terms on the Southside Virginia Community College Board representing Brunswick County.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Upon motion of Mr. Jones, seconded by Mr. Cataldo, and unanimously carried, the Board appointed Marc L. Finney to serve a four (4) year term on the Southside Virginia College Board.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Re: Adjourn

Upon motion of Mr. Tyler, seconded by Mrs. Williams, and unanimously carried, the Board adjourned until February 28, 2013, at 6:00 p.m.

Ayes: Cataldo, Jones, Tyler, Williams, Drummond; Nays: None.

Barbara J. Drummond, Chair

Charlette T. Woolridge, Clerk