

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, FEBRUARY 19, 2014, IN THE AUDITORIUM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: BERNARD L. JONES, SR., CHAIRMAN; WELTON TYLER, VICE-CHAIRMAN; JOHN CATALDO, BARBARA J. DRUMMOND, DENISE C. WILLIAMS, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR/CLERK; PHYLLIS KATZ, COUNTY ATTORNEY; TAMMY W. NEWCOMB, DEPUTY CLERK/RECORDER OF MINUTES

Re: Closed Meeting

Upon motion of Mr. Cataldo, seconded by Ms. Drummond, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.7: Consultation with legal counsel regarding matters requiring legal advice (1) contractual issue and (2) approval of a franchise and (3) pending legal matter.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

The County Attorney attended the closed meeting.

Reconvene in Open Meeting

Upon motion of Mr. Cataldo, seconded by Ms. Drummond, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia, in Open Meeting.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Certification of Discussions in Closed Meeting

WHEREAS, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

WHEREAS, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby certifies that to the best of each member's knowledge

(i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and

(ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

WILL EACH MEMBER NOW SO CERTIFY:

Mr. Cataldo: Aye
Ms. Drummond: Aye
Mr. Tyler: Aye
Mrs. Williams: Aye
Mr. Jones: Aye

Re: Call to Order – 7:30 p.m.

Chairman Jones called the meeting to order and welcomed all citizens in attendance.

Re: Invocation and Pledge of Allegiance

Supervisor Tyler gave the Invocation and led the Pledge of Allegiance.

Re: Approval of Agenda

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board approved the agenda with the following changes:

Order of Agenda

- Move Brunswick High School Varsity Football Team – 2013 Tri-Rivers District Champion, 2013 2A East Regional Champion and 2013 2A State Runner-Up after Approval of Agenda

Add under New Business

- Reimbursement of Health Benefits

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Presentations

Special Recognition – Brunswick High School Varsity Football Team – 2013 Tri-Rivers District Champion, 2013 2A East Regional Champion and 2013 2A State Runner-up

The Brunswick County Board of Supervisors honored the Brunswick High School Varsity Football Team as follows:

Head Coach	Harold L. Williams
Assistant Coach	Antonio Epps
Assistant Coach	Albert Harrison
Assistant Coach	Earl Nelson
Assistant Coach	Darrell Owens
Assistant Coach	Marcus Smith
Assistant Coach	Chris Stephenson
Assistant Coach	Darrick Summiel
Assistant Coach	Jeremy Wynn

Players

Brandon Alexander	Javonte' Hargrove	Alvin Rice
Sharmane Alexander	Jabar Harris	Kwante Rice
Charles Allen	Darren Hays	Dajuan Seward
Dillquan Bagley	Jaquan High	Cedric Smith
Jamisen Baskerville	Tyshawn Jackson	Derek Squire
Xavier Burke	De'Andre Jones	Joseph Stephenson
Esmond Chatmon	Ryshaun Jones	Kevin Stephenson, Jr.
Dennis Cherry	Marshall King, Jr.	Connell Stith
Davon Davis	Jaheem McFarland	Jamari Stith
Gary Easter	Darren Owens	K'Hari Tassy
Treven Easter	Daylan Owens	Xavier Thompson

John Edmonds
Davonta Ferrell
Daniel Gillis
Holden Glasgow
Quantre'l Hardy

Malcomb Pearson
Chris Phillips
James Phillips
Emmanuel Prorise
Israel Reavis, Jr.

Haywood Townes
Justin Tyler
Latrell Wallace-Williams
Kenny West
Jakal Williams

Re: Approval of Minutes

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board approved the minutes of the January 14, 2014, adjourned meeting, the January 16, 2014, regular meeting, and the February 3, 2014, special meeting as recorded.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Virginia Department of Transportation (VDOT) Monthly Report

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Repaired signs on Route 602 and 672.
- Route 46 bridge replacement is ongoing and on schedule.
- Performed litter patrol.
- Performed snow removal and patched potholes on various routes.
- Machined non-hard surfaced roadways.
- Cut brush and vegetation on various routes.
- Repaired shoulders on various routes.
- Repaired damages on Route 1 bridge.

Schedule Secondary Road Six Year Plan Worksession

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board scheduled a work session on the Secondary Road Six Year Plan for 7:00 p.m. on Wednesday, March 19, 2014.

Re: Department/Agency Presentations

Brunswick Sheriff's Office – Courthouse Security Appropriation request

Sheriff Brian Roberts requested an appropriation in the amount of \$20,000 from the Court Security Fund Balance to Court Security Part-time Payroll line item. The funds will allow him to pay staff to supervise the inmates to complete the jail renovation project.

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board approved the appropriation in the amount of \$20,000 from the Court Security Fund Balance to the Court Security Part-time Payroll line item.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Brunswick Sheriff's Office – Contractual Work Appropriation request

Sheriff Roberts requested an appropriation in the amount of \$20,000 for the remainder of FY14 and \$40,000 for FY15 to manage the extra duty security services as contracted. Supervisor Tyler expressed concern regarding security services being provided to the Brunswick County Public School system at a cost.

Upon motion of Mrs. Williams, seconded by Mr. Cataldo, and carried, the Board approved the appropriation in the amount of \$20,000 for FY14 and the amount of \$40,000 for FY15 as requested.

Ayes: Cataldo, Drummond, Williams, Jones; Nays: Tyler.

Brunswick Sheriff's Office – Anthem Reimbursement Appropriation Request

Sheriff Roberts requested funding in the amount of \$37,232.60 from Anthem's reimbursement of inmate health insurance premiums in order to complete renovations and improvements to the Sheriff's Office by June 2014. Some of the improvements include: Parking lot, asphalt paving, building security camera upgrade, data cabling upgrade and interior painting.

Supervisor Drummond requested that Sheriff Roberts provide a detailed breakdown of all improvements made to the Sheriff's Office.

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board approved the acceptance of the \$37,232.60 to the applicable revenue and expenditures line items as requested.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Brunswick County/Lake Gaston Tourism Association, Inc. – Brunswick Stew Day at the Capitol – Bobby Conner

Mr. Bobby Conner, Brunswick County/Lake Gaston Tourism Association, provided an overview of the annual Stew Day at the Capitol and stated that it was a huge success. The Governor and elected officials greeted the Brunswick team.

Re: Citizen Comments

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak.

The following citizens spoke.

- Carrie Basham expressed concern regarding the tree along Route 46 that fell on the roadway and was involved in automobile fatalities on May 2, 2013.
- Ron Skow, Lake Gaston Association, presented a letter dated February 19, 2014, outlining goals for the Board of Supervisors to consider during the FY15 budget process as follows: Base staff raises entirely on performance, not longevity; continue to work diligently with the school board to assure monies spent are in the best interest of our students; no new positions should be added and vacant positions that have not affected services should be eliminated; consider full weed treatment funding to protect lake property values.

After providing all citizens an opportunity to express their views, the Chair closed the Citizen Comment period.

Re: Consent Calendar of Reports

Upon motion of Ms. Drummond, seconded by Mrs. Williams, and unanimously carried, the Board acknowledged receipt of the Consent Calendar of Reports as presented for the following organizations:

- A. Lawrenceville-Brunswick Airport Commission Meeting Minutes
- B. Brunswick County Litter Control Council Meeting Minutes
- C. Industrial Development Authority Meeting Minutes

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Brunswick County Public Schools Monthly Report

Mr. Richard Rush, Director of Business Operations, presented an overview of the schools monthly financial report. See report attached.

This was provided for the Board's information.

Re: Finance Director's Report

Approval of Disbursements

Mrs. Keli Reekes, Director of Finance, presented disbursements as follows:

- System checks dated January 29, 2014, in the amount of \$9,500.00.
- System checks dated February 12, 2014, in the amount of \$46,521.55.
- System checks dated February 19, 2014, in the amount of \$287,986.13.
- System checks dated February 20, 2014, in the amount of \$56,125.57

Upon motion of Ms. Drummond, seconded by Mrs. Williams, and unanimously carried, the Board approved disbursements in the amount of \$400,133.25 as presented.

Ayes: Cataldo, Drummond, Williams, Tyler, Jones; Nays: None.

FY14 Appropriation - Ebony Volunteer Fire Department Hardware Grant

Mrs. Reekes stated that Brunswick County was awarded a grant in the amount of \$1,000 from the Virginia Department of Fire Programs. The grant funding is for Ebony Volunteer Fire Department to purchase a computer in compliance with the program specifications for the Virginia Fire Incident Reporting System.

Upon motion of Mrs. Williams, seconded by Ms. Drummond, and unanimously carried, the Board accepted and appropriated the amount of \$1,000 to the applicable revenue and expenditure line items of the FY14 Fire and Rescue Services departmental budget.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Planning Director's Report

Resolution – Lake Point Court – Virginia Department of Transportation Secondary System

Ms. Leslie Weddington, Director of Planning, stated that the development of Waterchase Subdivision, a twelve lot subdivision located off of Barker Road (State Route 665), was approved by the Board of Supervisors on May 19, 2010. The development of Waterchase includes the construction of Lake Point Court to provide road access to the subdivision. Lake Point Court has been constructed to the Virginia Department of Transportation requirements to be included in the Secondary System of State Highways.

Upon motion of Ms. Drummond, seconded by Mr. Cataldo, and unanimously carried, the Board adopted the resolution:

Whereas, the street described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Brunswick County, and

Whereas, the Area Land use Engineer for the Virginia Department of Transportation has advised this Board the street meets the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation, and

Now, therefore, be it resolved, this Board requests the Virginia Department of Transportation to add the street described on the attached Additions Form AM-4.3 to the secondary system of state highways, pursuant to §33.1-229, Code of Virginia, and the Department's Subdivision Street Requirements, and

Be it further resolved, this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage, and

Be it further resolved, that a certified copy of this resolution be forwarded to the Area Land Use Engineer for the Virginia Department of Transportation.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Old Business

Brunswick Volunteer Rescue Squad

Dr. Woolridge stated that at the January Board Meeting, the Administrator of the Brunswick Volunteer Rescue Squad informed the Board of Supervisors that the rescue squad was experiencing a financial deficit that could result in the closing of the rescue squad. She further stated that since that time, there have been a number of meetings held to gain an understanding of why the Brunswick Volunteer Rescue Squad is consistently in this position. Based on review, it was noted that there are severe inefficiencies and a lack of oversight in the management and operation of the rescue squad that has resulted in financial turmoil.

Dr. Woolridge explained that currently, the paid employees are providing services to citizens without pay, since there are no funds to pay their salaries. It is imperative that when a citizen dials 911 for medical services, there is reliable personnel available to respond to the emergency. Therefore, the short-term recommendation is to use Brunswick Volunteer Rescue Squad's remaining fourth quarter funding in the amount of \$26,250 to ensure that staff is available to respond to emergency calls. These funds are anticipated to last for a period of 1.5 months.

Dr. Woolridge stated that the newly established Brunswick Volunteer Rescue Squad Oversight Committee will continue to analyze personnel costs and other matters and will provide a recommendation to the Board of Supervisors regarding the operations of Brunswick Volunteer Rescue Squad. In addition, Brunswick Volunteer Rescue Squad will be required to provide detailed documentation to support payroll requests to

Brunswick County.

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board authorized the use of the fourth quarter funding, in the amount of \$26,250, to pay the paid personnel at Brunswick Volunteer Rescue Squad for 1.5 months.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

This matter was continued.

Re: Appointments

Brunswick County Litter Control Council

This matter was continued.

Economic Development Coordinating Council

This matter was continued.

Brunswick County Board of Zoning Appeals

Upon motion of Mr. Cataldo, seconded by Ms. Drummond, and unanimously carried, the Board nominated Michael Cestaro to the Circuit Court Judge for consideration of reappointment to a five (5) year term on the Brunswick County Board of Zoning Appeals representing the Meherrin Election District.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Re: Adjourn

Upon motion of Mr. Tyler, seconded by Ms. Drummond, and unanimously carried, the Board adjourned until 6:30 p.m. on February 25, 2014, in the auditorium of the County Government Building.

Ayes: Cataldo, Drummond, Tyler, Williams, Jones; Nays: None.

Bernard L. Jones, Sr., Chairman

Charlette T. Woolridge, Ph.D., Clerk