

VIRGINIA: AT A REGULAR MEETING OF THE BRUNSWICK COUNTY BOARD OF SUPERVISORS HELD ON WEDNESDAY, FEBRUARY 17, 2016, IN THE BOARD ROOM OF THE BRUNSWICK COUNTY GOVERNMENT BUILDING

PRESENT: HON. BERNARD L. JONES, SR., CHAIR; HON. WELTON TYLER, VICE-CHAIR; HON. BARBARA JARRETT-HARRIS, HON. FREDERICK A. HARRISON, SR., HON. JOHN W. ZUBROD, BOARD OF SUPERVISOR MEMBERS; DR. CHARLETTE T. WOOLRIDGE, COUNTY ADMINISTRATOR; PAUL JACOBSON, COUNTY ATTORNEY; LESLIE R. WEDDINGTON, DEPUTY CLERK/RECORDER OF MINUTES

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**Re: Closed Meeting – 6:30 p.m.**

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia convened in Closed Meeting to discuss the following matters under:

- 2.2-3711.A.1: Discussion regarding a personnel matter.
- 2.2-3711.A.7: Consultation with legal counsel regarding contractual issues for which legal advice is required.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

The County Attorney attended the closed meeting.

### **Reconvene in Open Meeting**

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board of Supervisors of Brunswick County, Virginia reconvened in Open Meeting.

**WHEREAS**, the Board of Supervisors of Brunswick County, Virginia (“Board”), convened a Closed Meeting on this date pursuant to an affirmative recorded vote in accordance with the provisions of the Virginia Freedom of Information Act; and,

**WHEREAS**, Section 2.2-3712 of the Code of Virginia, 1950, as amended, requires a certification by the Board that such Closed Meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the Board hereby certifies that to the best of each member’s knowledge

- (i) only public business matters lawfully exempted from Open Meeting requirements by Virginia law were discussed in the Closed Meeting to which this certification resolution applies, and
- (ii) only such public business matters as were identified in the motion convening the Closed Meeting were heard, discussed or considered by the Board.

**WILL EACH MEMBER NOW SO CERTIFY:**

Mrs. Harris: Aye  
Mr. Harrison: Aye  
Mr. Tyler: Aye  
Mrs. Zubrod: Aye  
Mr. Jones: Aye

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**Re: Call to Order – 7:30 p.m.**

Chair Jones called the meeting to order and welcomed all citizens in attendance.

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**Re: Invocation and Pledge of Allegiance**

Chair Jones invited anyone in the audience who would like to participate in the Invocation with the Board members to please stand and join them. Supervisors Harris gave the Invocation and led the Pledge of Allegiance.

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**Re: Approval of Agenda**

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board approved the agenda with the following changes:

Add Under County Administrator's Reports  
Request for Bids – Dehumidifier Replacement

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Public Hearings**  
**Rezoning Case #15-022, Submitted by Wynning Ways, LLC, Agricultural (A-1) to Business (B-1)**

Ms. Leslie R. Weddington, Interim Assistant to the County Administrator/Director of Planning, stated that the subject property is located at the intersection of Boydton Plank Road (U.S. Highway 1) and Flat Rock Road (State Route 643), in the Red Oak Magisterial District and the Sturgeon Election District. The applicant is requesting to rezone the subject property from Agricultural (A-1) to Business (B-1) for future commercial use.

The Planning Commission conducted a public hearing on this rezoning request at their January 12, 2016, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of the request.

The Chairman opened the public hearing. No citizens spoke. After providing all citizens with an opportunity to express their views, the Chairman closed the public hearing.

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board approved Rezoning Case #15-022 as recommended by the Planning Commission.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Case #15-031, Amendment to Conditional Use Permit Case #15-016, Submitted by Curtis V. Moore, Manufactured/Mobile Home Park in the Agricultural (A-1) Zoning District**

Ms. Weddington stated that the subject property is located on the west side of Brunswick Drive (State Route 644), approximately 0.4 of a mile southwest of the intersection of Brunswick Drive and Christanna Highway (State Route 46), in the Red Oak Magisterial District and the Red Oak Election District. The applicant is requesting approval to amend their conditional use permit to add an additional lot to the approved manufactured/mobile home park.

The Planning Commission conducted a public hearing on this rezoning request at their January 12, 2016, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of the request.

The Chairman opened the public hearing. No citizens spoke. After providing all citizens with an opportunity to express their views, the Chairman closed the public hearing.

Upon a motion by Mr. Harrison, seconded by Mr. Tyler, and unanimously carried, the Board approved Case #15-031, Amendment to Conditional Use Permit Case #15-016 subject to the following conditions recommended by the Planning Commission:

1. Prior to the commencement of any type of construction work pertaining to the campground, the permittee shall meet the requirements of Article 27. Site Plan Requirements.
2. The campground shall be served by public water and sewer systems or central systems where public systems are not available. These systems must be approved by the Virginia Department of Health and the county's zoning administrator.

3. The storage of refuse in the campground shall be so conducted as to create no health hazard, rodent harborage, insect breeding areas, accident or fire hazards or air pollution. All refuse shall be stored in containers, which shall be located in reasonable proximity to the campground lot they serve. Containers shall be provided in sufficient number and capacity to properly store all refuse.
4. Each manufactured/mobile home must have a minimum lot size of 5,000 square feet.
5. All ancillary structures, steps, landings, patios, carports, and garages shall be constructed in compliance with the Uniform Statewide Building Code.
6. The permittee is required to conform with all terms and conditions of this permit, and any and all rules and regulations of the Brunswick County Zoning Ordinance. The permittee's failure to do so will constitute a violation of the Brunswick County Zoning Ordinance, which in turn may result in the revocation of this conditional use permit and require the permittee's immediate removal of the manufactured homes from the subject property.
7. No more than seven (7) manufactured/mobile homes shall be permitted on the subject property at any time.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Rezoning Case #15-032, Submitted by Hyponex Corporation, Agricultural (A-1) to Industrial (I-1)**

Ms. Leslie R. Weddington stated that the subject property is located on the north side of Bright Leaf Road (State Route 641), approximately 300' feet east of the intersection of Bright Leaf Road and Governor Harrison Parkway (Highway 58), in the Totaro Magisterial District and the Sturgeon Election District. The applicant is requesting to rezone the subject property from Agricultural (A-1) to Industrial (I-1) to expand their current operations which includes manufacturing, storage and handling of lawn and garden products and materials.

The Planning Commission conducted a public hearing on this rezoning request at their February 9, 2016, meeting. No one spoke in opposition to the request. At the

conclusion of the public hearing the Planning Commission voted unanimously to recommend approval of the request.

The Chairman opened the public hearing. No citizens spoke. After providing all citizens with an opportunity to express their views, the Chairman closed the public hearing.

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board approved Rezoning Case #15-032 as recommended by the Planning Commission.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Approval of Minutes**

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board approved the minutes of the January 20, 2016, regular meeting as presented.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Virginia Department of Transportation (VDOT) Monthly Report**

Mr. Tommy Johnson, Assistant Residency Administrator, presented the monthly report as follows:

Maintenance Forces

- Machining National Highways System (NHS) roadways and hauling stone as needed.
- Patching potholes on primary and secondary routes as needed.
- Brush cutting on various secondary routes.
- Removing dead animals and performing litter patrol on various routes.
- Performing routine maintenance on various routes.

Mr. Johnson reported on the following projects:

- Route 658 Hill Creek Road Bridge Replacement Project – Work is ongoing. The old bridge has been removed and the replacement bridge is anticipated to be completed by July 31, 2016.
- Contract was awarded for preventive maintenance and minor rehab for the two bridges on I-85 at Exit 28 (Alberta) over the abandoned CSX railroad. Cleco Corporation Rosedale, Virginia is the prime contractor for the project.
- VDOT will be closing Route 763, Millville Road between Route 46, Christanna Highway and Route 1, Boydton Plank Road on Monday, February 22, 2016 for bridge repairs. The project replaces the superstructure and repairs the wing walls. The road will be closed until April 22, 2016. A detour will be established during the road closure.
- The two bridge replacement projects on Route 712, Old Stage Road, are ongoing. The projects are running a little behind schedule. March and May completion dates are anticipated.

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**Re: Brunswick County Public Schools Monthly Report**

Mr. Richard Rush, Director of Business Operations, presented an overview of the schools monthly financial report. This was provided for the Board's information. See attached report.

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**FY16 Grant Additional Appropriations and Reappropriations**

Mrs. Dora Wynn, Division Superintendent, stated that Brunswick County Public Schools is requesting approval of additional appropriation and reappropriations of the following grants:

**REAPPROPRIATIONS OF THE FOLLOWING GRANTS:**

|  |      |             |
|--|------|-------------|
| REAPPROPRIATED CARRYOVER FUNDS FROM SYE 2015 | #117 | \$36,000.00 |
| TITLE I: IMPROVING BASIC PROGRAMS            | #544 | \$70,041.68 |
| TITLE I: IMPROVING BASIC PROGRAMS            | #546 | \$51,019.19 |
| TITLE VI: RURAL EDUCATION                    | #542 | \$7,629.46  |
| TITLE VIB: SECTION 611 (SPECIAL ED)          | #530 | \$18,641.70 |
| PART III A: LEP                              | #306 | \$3,773.91  |

|  |      |                     |
|--|------|---------------------|
| PART III A: LEP                                | #310 | \$974.18            |
| <b>TOTAL REAPPROPRIATIONS REQUESTED AMOUNT</b> |      | <b>\$188,080.12</b> |

**NEW GRANT INFORMATION**

|   |             |                     |
|---|-------------|---------------------|
| SECURITY GRANT                                    | #380 - #385 | \$70,960.00         |
| TITLE III PART A: LEP                             | #308        | \$4,407.39          |
| BHS 21 <sup>ST</sup> CENTURY GRANT                | #598        | \$187,197.00        |
| MEHERRIN POWELLTON 21 <sup>ST</sup> CENTURY GRANT | #583        | \$187,197.00        |
| <b>TOTAL NEW GRANT REQUESTED AMOUNT</b>           |             | <b>\$449,761.39</b> |

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board the approved the reappropriation of \$188,080.12 in grant funds and the appropriation of \$449,761.39 in new grants funds.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Department/Agency Presentations**

**Brunswick County Sheriff’s Office – Virginia Department of Criminal Justice Services – Grant Award**

Sheriff Brian K. Roberts stated that the Brunswick County Sheriff’s Office was awarded a grant in the amount of \$9,266.00 from the Virginia Department of Criminal Justice Services with a local match in the amount of \$489.00. The local match requirement will be utilized from the FY16 Sheriff’s Office – Law Enforcement and Traffic Control Budget. The grant funds will be used to purchase new radios and related equipment for the Brunswick County Sheriff’s Office Special Response Team. Sheriff Roberts requested that the Board accept the funds in the amount of \$9,266.00 and appropriate the funds to the applicable revenue and expenditure line items of the FY16

Sheriff's Office – Law Enforcement and Traffic Control budget to cover the costs associated with the project.

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board approved the appropriation of \$9,266.00 in grants funds to the Sheriff's Office – Law Enforcement and Traffic Control budget.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Brunswick County Sheriff's Office – Courthouse – FY16 Appropriation**

Sheriff Roberts requested that the Board approve an appropriation in the amount of \$75,000.00 from the Courthouse Security Fund Balance to the Court Security part-time payroll line item. Currently the Courthouse Security Fund Balance exceeds \$205,000.00.

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board approved the appropriation of \$75,000.00 from the Courthouse Security Fund Balance to the Court Security Part-time payroll line item.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**County Decals – Former Brunswick Volunteer Rescue Squad Charter, Life and Auxiliary Members**

Ms. Darlene Ferguson stated that the practice of Brunswick County and the Towns of Alberta and Lawrenceville has been to waive the purchase of county and town decals for volunteer, auxiliary members, charter and life members of the former Brunswick Volunteer Rescue Squad, Inc. (BVRS). Ms. Ferguson requested that the practice and custom continue despite the dissolution of BVRS. If the waiver continues, it will impact a total of 45 residents: 39 of which are residents of Brunswick County, 5 residents of

Lawrenceville and 1 resident of Alberta. The number will not increase. Ms. Ferguson further stated that the continuation of the custom and practice of waiving the purchase cost of the county and town decals for the former volunteers of BVRS would be a fitting and deserved honor to those who gave their time, energy and dedication to serve the residents of Brunswick County when called, for 47 years.

Upon a motion by Mr. Zubrod, seconded by Mr. Tyler, and unanimously carried, the Board approved the waiving the purchase of county decals for volunteer, auxiliary members, charter and life members of the former Brunswick Volunteer Rescue Squad. Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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#### **Relocation of Former Brunswick Volunteer Rescue Squad Monument**

Ms. Ferguson requested to relocate the monument that bears the name Brunswick Volunteer Rescue Squad from the front of the Brunswick Emergency Management Services building to the left side of the building. The monument will be installed using inmate labor and there is no cost to the county.

The Facilities Committee recommended relocating the Brunswick Volunteer Rescue Squad monument and to use inmate labor to install the monument in a new location.

Upon a motion by Mr. Harrison, seconded by Mr. Tyler, and unanimously carried, the Board approved the relocation of the Brunswick Volunteer Rescue Squad monument using inmate labor.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Brunswick General District Court – Fiscal Year 2015-2016 (FY16) Operating Budget**

Dr. Charlette T. Woolridge, County Administrator, stated that Brunswick General District Court is requesting to use the remaining funds that were budgeted for the installation of the new telephone system in the amount of \$5,489.00 to purchase a partition to create two office spaces.

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board approved the request as submitted.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Citizen Comments**

The Chair opened the citizen comment period and advised that each citizen will be allotted three (3) minutes to speak. The following citizens spoke:

- Wally Sayko, Lake Gaston Association, presented a letter dated February 17, 2016, outlining goals for the Board of Supervisors to consider during the FY17 budget process as follows: Continue to work diligently with the school board to assure monies spent are in the best interest of our students, hold School officials accountable for their expenditures, consider full weed treatment funding to protect lake property values, encourage prudent expenditures of all new revenue and consider using some of the new revenue to replenish the undesignated fund balance.

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**Re: Consent Calendar of Reports**

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board acknowledged receipt of the following reports:

- Brunswick County Industrial Development Authority January 12, 2016, minutes
- Executive Director's February 9, 2016, report
- Economic Development Coordinating Council December 2, 2015, minutes
- Roanoke River Service Authority November 24, 2015, minutes
- Lawrenceville-Brunswick Airport Commission February 5, 2016, minutes

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Finance Director's Report**

**Approval of Disbursements**

Mrs. Keli Reekes, Director of Finance presented disbursements as follows:

- System checks dated February 3, 2016, in the amount of \$50.81
- System checks dated February 9, 2016, in the amount of \$200,000.00
- System checks dated February 11, 2016, in the amount of \$39,013.68
- System checks dated February 17, 2016, in the amount of \$338,472.91
- System checks dated February 18, 2016, in the amount of \$9,388.42

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board approved disbursements in the amount of \$586,925.82, as presented.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Planning Director's Report**

**Schedule Public Hearing: Case #16-001, Amendment to Conditional Use Permit Case # 13-007 – Submitted by Lonnie R, and Joyce G. Powell, Campground in the Agricultural (A-1) Zoning District**

Ms. Leslie Weddington, stated that the applicant is requesting an amendment to their original conditional use permit to add seven (7) lots to the approved campground park. The subject property is located on the north side of Governor Harrison Parkway (Highway 58), approximately 1.25 miles east of the intersection of County Pond Road (State Route 638) and Governor Harrison Parkway, in the Sturgeon Election District and the Totaro Magisterial District. The Planning Commission conducted a public hearing on this request at their February 9, 2016, meeting. No one spoke in opposition to the request. At the conclusion of the public hearing, the Planning Commission voted unanimously to recommend approval of Case #16-001, Amendment to Conditional Use

Permit Case#13-007, and request that the Board of Supervisors schedule a public hearing for the Board's regularly scheduled March meeting.

Upon a motion by Mrs. Harris, seconded by Mr. Harrison and unanimously carried, the Board authorized the advertisement of a public hearing on Case #16-001, Amendment to Conditional Use Permit Case #13-007, for the regular March meeting.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: County Administrator's Report**

**Request for Bids – Fire Alarm Maintenance Services**

Dr. Charlette T. Woolridge, County Administrator, stated that bids were solicited to perform maintenance services on the fire alarm system in the Albertis S. Harrison, Jr. Courthouse and the county building located at 219 N. Main Street, Lawrenceville, Virginia.

The following bids were received on February 10, 2016:

| <b>Contractor</b>   | <b>Annual Fee</b> | <b>Hourly Rate</b>   |
|---|-------------------|--|
| Communications Specialists, Inc.<br>7272 Jackson Avenue<br>Mechanicsville, Virginia 23111 | \$900.00          | \$125.00 (regular business hours)<br>\$187.50 (overtime)<br>\$250.00 (Sunday/holidays) |
| Fire Solutions, Inc.<br>205 Haley Road<br>Ashland, Virginia 23005                         | \$1,847.88        | \$76.00 (normal hours)<br>\$114.00 (off hours)   |

Upon a motion by Mr. Tyler, seconded by Mr. Harrison, and unanimously carried, the Board accepted the bid from Communications Specialists, Inc. to perform maintenance services on the fire alarm system and authorized the County Administrator to sign the contract on behalf of Brunswick County.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Request for Bids – Generator Maintenance Services**

Dr. Charlette T. Woolridge stated that bids were solicited to perform maintenance services on the generators located at the Albertis S. Harrison, Jr. Courthouse, Brunswick County Government Building, Brunswick County Sheriff’s Office and the Brunswick County Sheriff’s Repeater Tower Site.

The following bids were received on February 10, 2016:

| <b>Contractor</b>  | <b>Annual Fee</b> | <b>Hourly Rate</b>                           |
|--|-------------------|--|
| Standby Systems, Inc.<br>11900 Old Stage Road<br>Chester, Virginia 23836                   | \$1,605.00        | \$85.00                                      |
| Power Pro-Tech Services<br>377 Maitland Avenue, Suite 1010<br>Altamonte Springs, Florida   | \$2,350.00        |  |
| Fidelity Power Systems<br>2526 Turkey Creek Road, P.O. Box 265<br>Oilville, Virginia 23129 | \$2,397.00        | \$110.00                                     |
| CTN, LLC<br>P.O. Box 270<br>Salem, Virginia  | \$7,830.00        | \$125.00 (scheduled)<br>\$265.00 (emergency) |

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board accepted the bid from Standby Systems, Inc. to perform maintenance services on the generators as outlined in the request for bids and authorized the County Administrator to sign the contract on behalf of the County.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Painting of Circuit Court Clerk’s Office**

Dr. Woolridge stated that Earl Stanley, Clerk of Courts is requesting that the county paint the interior of the Circuit Court Clerk’s building. The building was last painted 12 years ago. Inmate labor will be used to paint the interior of the building. However,

funds from the Building and Grounds line item may be used to purchase the paint. It is anticipated that 20 gallons of paint is needed to paint the interior which is 4,788 square feet.

The Facilities Committee recommends painting the interior of the Circuit Court Clerk's building using inmate labor and to purchase paint and material up to \$2,000 from the Buildings and Grounds line item.

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board approved the painting of the interior of the Circuit Court Clerk's Office using inmate labor and purchasing the paint and materials using funds from the Building and Grounds line item.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Resolution – Naming of Route 46 South Bridge (Christanna Highway) Over the Meherrin River**

Upon a motion by Mrs. Harris, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

**WHEREAS**, Title 38 of the Code of Federal Regulations defines a veteran as “a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable;” and

**WHEREAS**, the Brunswick County Board of Supervisors wishes to honor and recognize the brave men and women that have served in the armed forces and fought America's battles, past, present and future, to protect the life, safety and liberty of Americans; and

**WHEREAS**, the Brunswick County Board of Supervisors wishes to memorialize the service of veterans; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Brunswick County Board of Supervisors does hereby request that the Commonwealth Transportation Board name the Route 46 South Bridge (Christanna Highway) over the Meherrin River as Brunswick County Veterans Memorial Bridge.

**BE IT FURTHER RESOLVED**, that the County of Brunswick will assume the costs for the fabrication and installation of signs for the naming.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Resolution – Off-Site Directional Signage**

Upon a motion by Mr. Tyler, seconded by Mr. Zubrod, and unanimously carried, the Board adopted the following resolution:

**WHEREAS**, Brunswick County resolved to apply to the Virginia Tobacco Indemnification and Community Revitalization Commission’s Southside Economic Development Grant Program, and;

**WHEREAS**, Southside Economic Development funds will be used to design and install off-site directional signage for the Brunswick Byways Visitors Center and Fort Christanna. The total cost for all directional signage will be approximately \$78,275. The County will apply to the Southside Economic Development Program for \$78,275. The required match will be met with National Scenic Byways Grant funds being utilized to construct the Brunswick Byways Visitors Center Project; and

**NOW, THEREFORE, BE IT RESOLVED** that the Brunswick County Board of Supervisors fully supports this application submitted and hereby authorizes Charlette T. Woolridge, Ph.D., County Administrator, to sign and submit all documentation needed to proceed with this grant and to abide by the covenants contained in the agreements, documents, and forms required by the Virginia Tobacco Indemnification and Community Revitalization Commission should the grant be awarded.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Lawrenceville Lions Club – Seafood Feast**

Dr. Woolridge stated that the Lawrenceville Lions Club is requesting use the Lawrenceville-Brunswick Airport grounds to hold the annual Seafood Feast on Wednesday, May 4, 2016, from 4:00 p.m. until 7:30 p.m. The request has been approved by the Lawrenceville-Brunswick Airport Commission.

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board approved the Lawrenceville Lions Club request to use the Lawrenceville-Brunswick Airport grounds to hold the annual Seafood Feast.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Request for Bids – Dehumidifier Replacement**

Dr. Woolridge stated that the dehumidifier on the lower level of the Albertis S. Harrison, Jr. Courthouse has failed. The unit was installed during the construction of the facility in 1997 and has reached its life expectancy. Bids were solicited by Sheriff Brain K. Roberts to replace the dehumidifier in the Albertis S. Harrison, Jr. Courthouse.

The following bids were received:

| <b>Contractor</b>  | <b>Cost</b>     |
|--|-----------------|
| Comfort Systems (MidAtlantic) USA<br>1057 Bill Tuck Highway<br>South Boston, Virginia 24592  | \$30,418.00     |
| Jones Electric Contractor, Inc.<br>1398 Governor Harrison Parkway<br>Brodnax, Virginia 23920 | \$31,735.00     |
| Southern Air<br>Lynchburg, Virginia  | No Bid Received |

Upon a motion by Mr. Zubrod, seconded by Mr. Harrison, and unanimously carried, the Board accepted the bid from Comfort Systems (MidAtlantic) USA to replace the dehumidifier in the Albertis S. Harrison, Jr. Courthouse and authorized the County Administrator to sign the contract on behalf of the Brunswick County.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: County Attorney's Report**

**Resolution – Approving Extension of Landfill and Facility Agreement**

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board adopted the following resolution:

**WHEREAS**, Brunswick County, Virginia (the "County") entered into a Landfill and Facility Agreement, as amended (the "Agreement") with Brunswick Waste Management Facility, LLC (the "Company") as to among other things the operation and maintenance of a sanitary landfill in the County and disposal of County municipal solid waste; and

**WHEREAS**, the Agreement provides that its initial term is for 20 years from the date that the landfill facility governed by the Agreement began accepting municipal solid waste, which date was in the spring of 1997, and that the County may renew the Agreement for an additional two year period if it provides the Company with written notice 12 months prior to the expiration of such initial period; and

**WHEREAS**, the County has engaged in discussions with the Company regarding extension of the Agreement with modified terms but to date the Company has not provided a response to the County's proposals; and

**WHEREAS**, the County wishes to exercise its option to extend the Agreement for the additional two year period as described above with the expectation that it will continue to discuss and negotiate a longer extension of the Agreement.

**NOW, THEREFORE BE IT RESOLVED** that the Board of Supervisors of the County does hereby approve a two year extension of the Agreement as described above with immediate notice thereof to be provided to the Company and continued discussions with the Company as to additional modification of the Agreement in order to provide an extension of the Agreement for a longer term, and finds that the Company is the only source practicably available to provide solid waste disposal services at a landfill located in the County with host agreement contract provisions including monetary payment to the County in that there is no other sanitary landfill in the County that is permitted by the Virginia Department of Environmental Quality to provide such services.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Brunswick County/Lake Gaston Tourism Association, Inc. Registered Agent**

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board authorized the County Attorney to work with the Brunswick County/Lake Gaston Tourism Association, Inc., to transfer tourism functions under the county once they dissolve.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Old Business**

**Attorney General Herring's Directive to Revoke Concealed Handgun Permit Recognition from 25 Reciprocal States**

Mr. Zubrod made a motion to send a resolution to the Governor and the legislatures stating that Brunswick County is against the Attorney General's decision to ban 25 states reciprocal concealed weapon permits. The motion did not receive a second. The motion failed.

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**Re: New Business**

**Personnel**

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried, the Board appointed Alta Thomas to the position of Human Resources Coordinator with a start date of March 1, 2016.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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**Re: Appointments**

**Brunswick County Animal Control Advisory Committee**

Upon a motion by Mr. Tyler, seconded by Mrs. Harris, and unanimously carried, the Board appointed Shelton Jones as the Citizen-At-Large representative on the Brunswick County Animal Control Advisory Committee.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

**Brunswick County Litter Control Council**

Upon a motion by Mr. Zubrod, seconded by Mrs. Harris, and unanimously carried, the Board appointed Della Powell-Wood representing the Meherrin Election District on the Brunswick County Litter Control Council.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

Upon a motion by Mrs. Harris, seconded by Mr. Tyler, and unanimously carried the Board appointed Celine Montgomery representing the Totaro Election District to the Brunswick County Litter Control Council.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

**Local Board of Welfare**

This matter was continued.

**Meherrin Regional Library Board**

This matter was continued.

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**Re: Adjourn**

Upon a motion by Mrs. Harris, seconded by Mr. Harrison, and unanimously carried, the Board adjourned until 6:30 p.m. on Tuesday, February 23, 2016, in the Board Room

of the County Government Building located at 228 N. Main Street, Lawrenceville,  
Virginia.

Ayes: Harris, Harrison, Tyler, Zubrod, Jones; Nays: None

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Hon. Bernard L. Jones, Sr., Chair

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Charlette T. Woolridge, Ph.D., Clerk